
*Housing Authority of the
City of Vineland*

191 W. Chestnut Ave. – Vineland, NJ 08360



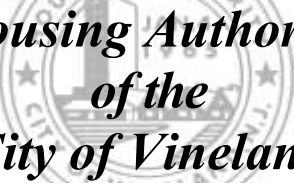
*Board of Commissioners’
Meeting*

October 28, 2021

Rescheduled from October 21, 2021

6 p.m.

Board of Commissioners
Mario Ruiz-Mesa, Chairman
Chris Chapman
Brian Asselta
Daniel Peretti
Rudolph Luisi
Charles W. Gabage, Esquire – Solicitor



**Housing Authority
of the
City of Vineland**

Administration Building
191 W. Chestnut Avenue
Vineland, New Jersey 08360

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Jacqueline S. Jones, Executive Director

October 22, 2021


The Board of Commissioners
Housing Authority of the City of Vineland
Vineland, New Jersey 08360

Dear Commissioner:

The Regular Meeting for the Housing Authority of the City of Vineland will be held in person on Thursday, October 28, 2021 at **6:00 p.m.** at the Brown Community Center, 191 W. Chestnut Avenue, Vineland, NJ 08360.

The Board may go into executive session to discuss personnel matters and any other housing business that meets the criteria for an executive session. Formal action may be taken.

Sincerely,



Jacqueline S. Jones
Executive Director

JSJ:gp

Enclosures

REVISED

Housing Authority *of the* City of Vineland

A G E N D A

Thursday, October 28, 2021

6:00 p.m.

Rescheduled from October 21, 2021

1. Open Meeting
2. Roll Call
3. Reading of the "Sunshine Law Statement"
4. Approval of Minutes of the Regular Meeting conducted on August 5, 2021
Approval of Minutes of the Regular Meeting conducted on September 16, 2021
Approval of Minutes of the Executive Session conducted on September 16, 2021
5. Fee Accountant's Report
6. Executive Director's Report
7. Committee Report
8. Old Business
9. New Business
10. Resolutions:
 - # 2021-60 Monthly Expenses (**updated**)
 - # 2021-61 Approval to Amend Personnel Policy and Employee Manual
 - # 2021-62 Void Checks not presented for Payment
 - # 2021-63 Accounts Receivable Decreed as Uncollectible
 - # 2021-64 Authorizing Contracts with National Contract Vendors
 - # 2021-65 Authorizing Contracts with State Contract Vendors
 - # 2021-66 Approving Shared Services Agreement for Life Skills Training Classes with Millville Housing Authority
 - # 2021-67 Approving Change Order #5 & #6 for Asselta Acres Camera Project
 - # 2021-68 Awarding Contract for the Exterior Improvements Project at Kidston & Olivio Towers
 - # 2021-69 Authorizing Revisions to Capital Expenditures for YE 2022 (**back up attached**)
 - # 2021-70 Authorizing Purchase of Compact Utility Tractor (Deere & Company)
 - # 2021-71 Authorizing Entering into a Contract Agreement with United Ford, LLC (2022 Ford W3X Transit Vans)
 - # 2021-72 Authorizing Entering into a Contract Agreement A & K Equipment Co. (up-fit work Ford Transit Vans)

- # 2021-73 Authorizing Entering into a Contract Agreement A & K Equipment Co. (re-body of 2004 Ford F-450)
- # 2021-74 Authorizing Purchase of Equipment Trailer (G & E Trailer Sales) (revised-funds)
- # 2021-75 Authorizing Purchase of 2015 Nissan Lift Truck (MHS Lift)
- # 2021-76 Authorizing Entering into a Contract Agreement With National Fleet Auto Group (2022 Ford Super Duty F-550 XL Reg Cab)
- # 2021-77 Rescind Resolution #2021-56 (Contract with Hertrich Fleet Services, Inc.)
- # 2021-78 Authorizing Entering into a Contract Agreement with National Fleet Auto Group (2022 Ford Transit Passenger Wagon)
- # 2021-79 Authorizing Purchase of enclosed 7' x 14' Trailer (G & E Trailer Sales)
- # 2021-80 Authorizing Conditional Payment of Additional Compensation from the Ocean City Housing Authority to the Housing Authority of the City of Vineland

11. Comments from the press and/or public (*limited to 5 minutes for each speaker*)
12. Comments from Board Members
13. Adjournment

Housing Authority of the City of Vineland

REGULAR MEETING
Thursday, September 16, 2021
6:00 p.m.

The Regular Meeting of the Housing Authority of the City of Vineland was called to order via video teleconference by Chairman Ruiz-Mesa on Thursday, September 16, at 5:08 p.m. at the Brown Community Center located at 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

The following Commissioners were present:

Commissioner Chris Chapman
Commissioner Rudolph Luisi **(Absent)**
Commissioner Daniel Peretti
Commissioner Brian Asselta
Chairman Mario Ruiz-Mesa

Also present were Jacqueline Jones, Executive Director, Wendy Hughes, Assistant Executive Director, Charles W. Gabage, Esquire – Solicitor, Linda Cavallo – Accountant and Gloria Pomales Executive Assistant.

Chairman Ruiz-Mesa read the Sunshine Law.

Chairman Ruiz-Mesa entertained a motion to approve the minutes of the Regular Meeting held on August 5, 2021. **TABLED - UNABLE TO PASS**

Chairman Ruiz-Mesa called for the Financial Report from the Fee Accountant. Linda Cavallo reviewed the Financial Report for the eleven months August 31, 2021.

Executive Director's Report:

Chairman Ruiz-Mesa requested the Executive Administrative Report. Mrs. Jones reported there is a change order tonight for the camera system at Asselta Acres. The installation is complete, but there is a couple of issues connecting the system to the main office. The change is for an extension of time. There is no change in cost.

An inspection of the roof replacement at Kidston and Olivio was conducted and there are a few punchout items. There is a change order for a time extension to complete this project to October 21, 2021.

Mrs. Jones discussed the Kidston Interior Plumbing renovations to replace the pipes in and out of the units. Twenty units have been emptied in two risers to start the project. All the residents have been relocated to either Olivio, D'Orazio or Tarkiln Acres. The project is currently in process with submittals from the contractors and ongoing approvals. Mrs. Jones hopes the project starts before the end of this year. The contractor will work in the two empty risers, all the bathrooms will be replaced and all units will be painted. Any other work that needs to be completed will be done. Once those two risers are finished they will be outfitted like a hotel unit. The other occupied units will be moved in and out of these hotel units until the project is completed. The residents will need to be out of their own units and into the hotel units for approximately 4-6 weeks. This project is expected to take a least 18 months.

In the last couple of months, the Authority awarded three real estate companies to sell the scattered sites. There is an issue with the pricing on these homes. The suggested listing prices that came back from the realtors were out of range and they do not tie into the appraisals. The best thing to do is to get the houses reappraised. It will be a quick appraisal because the Authority already has appraisals, but they are old. HUD wants the appraisals to be no older than year. The issue could be if the Authority chooses a realtor to list one of these homes and the price is well out of range of the appraisal it could look suspicious. The Authority will use a standard, which will be an independent appraisal and price the houses within that range.

A preliminary questionnaire has been sent to the scattered site residents asking them if they wanted to purchase a home or continue to lease. There was about an 80% response rate on the 69 houses that are occupied. The responses are being analyzed. There are about 11 families that are over income. Homeownership would be their option because if the Authority issued them a voucher, the vouchers would not pay anything towards their rent or mortgage. About 40 residents are interested in owning a home. A quick analysis of this indicated $\frac{3}{4}$ of them are extremely low income or very low income. A counseling session will be held with them through a credit counseling service company. Part of this process will include keeping 12 units consisting of 10 structures. Some of these units are involved in the EPA issue on West Avenue. The other houses chosen to keep are on Axtell Avenue. These units will be available and will be subsidized for anyone that is up to 80% of AMI (area median income). At some point, these units can be transferred over to the VHDC. If the VHDC obtains them, a voucher can be issued permitting a fair market rent.

Committee Report: Commissioner Chapman reported the Contract Committee discussed the professional contracts of Accounting, Auditing, Architectural and Engineering. Legal – General Counsel, Legal – Labor Relations Counsel, and Consulting Services to be awarded tonight. The committee reviewed the staff's rating and ranking. It is the recommendation of the committee to award Bowman and Company for Auditing, award Eisenstat, Gabage and Furman for Legal – General Counsel, award The Brooke Group for Consulting Services, award Linda M. Avena for Accounting, award Brown and Connery for Legal – Labor Relations Counsel and award Haley Donovan for Architectural Engineering Services.

Old Business: None.

New Business: Chairman Ruiz-Mesa reported he wrote to the Mayor and City Council in reference to the reappointment of Commissioner Chapman and Commissioner Asselta indicating the outstanding service they have provided to the VHA as well as being very qualified, knowledgeable and having experience. He requested for the reappointment of Commissioner Chapman and Commissioner Asselta. Chairman Ruiz-Mesa did not receive a response by either party.

With no other discussion in related matters the Chairman moved to the Resolutions.

Resolution #2021-39
Resolution to Approve Monthly Expenses

Chairman Ruiz-Mesa has reviewed the expenses and recommends them for payment in the sum of \$1,336,196.70. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)

Chairman Mario Ruiz-Mesa (Yes)

Resolution #2021-40
Extending Painting Services Contract

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-40. Mrs. Jones stated this is the allowable extension (2 of 2) with JC's Custom Painting. This is also the painter that will be used at Kidston to paint all the units. The units are supposed to be repainted every few years according to the DCA rules and sometimes it is just not possible due to a variety of reasons especially when they are occupied. This will give the Authority the opportunity to paint every unit in Kidston and Olivio Towers over the next couple of years. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-41
Extending Extermination Services Contract

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-41. Mrs. Jones stated this is the allowable extension (2 of 2) with Omega Pest Management LLC. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-42
Awarding Management Fee Accountant Services Contract

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-42. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-43
Awarding Auditing Services Contract

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-43. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)

Chairman Mario Ruiz-Mesa (Yes)

Resolution #2021-44
Awarding Legal Services Contract – General Counsel

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-44. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-45
Awarding Special Legal Services Contract – Labor Relations Counsel

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-45. A motion was made by Commissioner Chapman; seconded by Commissioner Peretti. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Abstain)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-46
Awarding Consulting Services Contract

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-46. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-47
Awarding Architectural and Engineering Services Contract

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-47. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-48
Adopting State Budget

Mrs. Jones stated the State Budget was initially approved a few months ago and then it is sent to the DCA. The DCA reviews and comments on the Budget. The last couple of years their comment on the budget is in regard to post employment liabilities for health and pension. This typically puts programs in the negative because it does not appear that in the one year that you can pay for these liabilities. When you take the liabilities off of the balance sheet the Authority is in good shape. The idea is that these benefits are paid on an annual basis and the budgets can handle the payments on an annual basis just not the entire liability, which is on the books but does not have to be funded at this point. Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-48. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-49
**Resolution for the Intention of Providing Management Services
to the Ocean City Housing Authority**

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-49. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-50
**Resolution for the Intention of Providing Management Services
to the Cape May Housing Authority**

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-50. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-51
**Resolution for the Intention of Providing Management Services
to the Buena Housing Authority**

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-51. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
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Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-52
Approving Change Order #4 for Olivio/Kidston Tower Roof Replacement Project

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-52. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-53
Award Roof Replacement Contract (757 S. West Avenue)

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-53. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-54
Approving Change Order #4 for Asselta Acres Camera Project

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-54. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-55
Authorizing Entering into a Contract Agreement with Mall Chevrolet

Mrs. Jones explained this resolution is for three (3) Chevy Malibu's which will replace some of the older vehicles in the VHA fleet. The purchase would come out of the Capital Fund through Operations. Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-55. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)

Chairman Mario Ruiz-Mesa (Yes)

Resolution #2021-56
Authorizing Entering into a Contract Agreement with Hertrich Fleet Services Inc.

Mrs. Jones explained this vehicle is a 2022 Chevy Express Passenger van and will replace the current passenger van the Congregate Program is using, which is about 10-12 years old. The used van will possibly be purchased by Cape May Housing Authority. Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-56. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Resolution #2021-57
Approving One-Time Compensation Bonus Payments to Certain Authority Employees Based on Increased Hours and Responsibilities in Connection with the Authority's Shared Services Agreements, Management Agreements and Housing Assistance Payment Agreements

Chairman Ruiz-Mesa stated this has been done in prior years. Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-57. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. Mrs. Jones wanted to comment on the fees that the VHA is bringing into the COCC. This year she took the current financial statement and then she projected to the end of September. Mrs. Jones is projecting \$1.4 million in total income for COCC in fees and of that about \$370,000 is from the management of the other housing authorities and Melrose Court. The one-time bonuses that are recommended would be about 6% of the total COCC received in fees collected. It would also represent 25% of the \$370,000 from the other authorities. So overall 6% of the \$1.4 million and then 25% of the additional authority work. The following vote was taken:

Commissioner Chris Chapman	(Yes)
Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

Mr. Gabage stated the Board will be going into Executive Session in reference to the Executive Director, Jacqueline Jones.

Mrs. Jones waived her formal RICE notice and waived her right to be in the room during executive session so everyone can speak freely. Mrs. Jones stepped out of the room during executive session.

Resolution #2021-58
Authorizing Executive Session

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-58. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chris Chapman	(Yes)
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Commissioner Rudolph Luisi	(Absent)
Commissioner Daniel Peretti	(Yes)
Commissioner Brian Asselta	(Yes)
Chairman Mario Ruiz-Mesa	(Yes)

The Regular Meeting closed for Executive Session at 6:29 p.m.

The Regular Meeting reopened at 6:47 p.m.

Resolution #2021-59
Authorizing Executive Director Contract

Chairman Ruiz-Mesa called for a motion to approve Resolution #2021-59. Mr. Gabage suggested if any Commissioner would like to comment on the reason for the vote. They are not obligated to comment, but it would be good for record to establish the reason for their vote. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The following vote was taken:

Commissioner Chapman stated he is in favor of this Executive Director's contract on a multitude of reasons and will not waste anyone's time describing other than to say in summary that in his 25-year tenure at the Authority he has had 6 different Executive Directors that the Board had to hire and fire and inevitably all of those years and all of those meetings can come down to only one decision he has ever made that was right and fought for and that was the hiring of Mrs. Jones. This is the only decision that he would ever think he was absolutely right about. He has made a lot of mistakes as a Commissioner during his time, but the one absolutely certain thing he did correct was hiring Mrs. Jones to take over this Authority and was the best decision he has ever made.

Commissioner Chris Chapman	(Yes)
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Commissioner Rudolph Luisi	(Absent)
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Commissioner Peretti stated he is in full agreement with what Commissioner Chapman stated.

Commissioner Daniel Peretti	(Yes)
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Commissioner Asselta stated Mrs. Jones always put the greater good for the City of Vineland and the residents first and foremost. Mrs. Jones always looks for different avenues to increase revenue.

Commissioner Brian Asselta	(Yes)
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Chairman Ruiz-Mesa stated agrees Mrs. Jones deserves this contract as well as to have some sense of security in her position. She has done an excellent job running the agency and making the Board Member's job easier.

Chairman Mario Ruiz-Mesa	(Yes)
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Chairman Ruiz-Mesa asked for comments from the press and/or public. Chairman Ruiz-Mesa asked for comments from any Board Members. Commissioner Chapman stated there are a lot of things that are happening here at the Authority and as a tenured member it has been his pride and joy to serve. He acknowledges he made a lot of mistakes over the years. It is funny on the Executive Director's contract is the summary of really what he would have to say, which is that inevitably that his time here, as difficult as it has been at times, he believes the one thing he got

right was when he fought to hire Mrs. Jones as the Executive Director. It was not an easy hire but it was only born out of the process of having gone through a number of Executive Directors that really failed this Authority and failed the City of Vineland. Through whatever fault and anyone can go back and look that he was part of that but it has become abundantly clear that the likelihood of him being reappointed, which he respects, understands and has no disagreement with. He serves at the will of the appointment process. At this point in time, it certainly feels like he will not be reappointed. It also appears that Commissioner Asselta will not be reappointed. The Board is aware that Commissioner Luisi is not present tonight based upon the process of there being a little bit of confusion of whether he is appointed and serves and having been reappointed, but no one has been reappointed in his seat. The Board here at the Housing Authority is going change and it is the nature of a housing authority. He respects that and he wants to be able to speak here in a public meeting that he will continue to offer his voice to this Authority and any Commissioner who comes on board if they have questions of him or think that he could lend his historical narrative or favor to understand where things come from or where things go he will be available to everyone and anyone to say here is why we did what we did and how it turned out. That being said, he thinks if this isn't his last meeting it will be his second to last meeting. If himself, Commissioner Asselta and Commissioner Luisi are not here and only being a seven-member board which struggles to get board members attendance that when it changes there will be a dynamic shift in the direction of the Board. It may be the most positive thing that can happen. No one will know and does not know who the new members will be, but only knows that his history here served him well to know that kind of seismic change in the Board most likely represents change. His concern will primarily be that the Authority within the City of Vineland continues to operate and serves the people that it is empowered to serve, which is what it has done tremendously under Mrs. Jones. This is and should be the primary goal of the Commissioners. The Board's only job is really to hire and fire the E.D. When it comes down to it, that is truly the only thing the Board is empowered to do. He stated he screwed that up a number of times, but he got it right once. Commissioner Chapman wanted to thank everyone. He is a big fan of the Authority and believes it has done great things in the community. That is the hard thing sometimes and it is really not necessarily that you think you are doing the next great thing. You have to realize just getting this right with what you have is the accomplishment let alone the fact that additional revenues have been brought in and able to operate without any question of financial distress. There have not been board meetings where this room is packed with people screaming of what is going wrong. This is an Authority that works, works well, it functions seamlessly in the community and to Commissioner Chapman that is the measure of success that didn't always exist. Mr. Gabage can remember the Authority spent years in litigation over a number of matters of hiring and firing. We have not had any of those issues in front of us. Mr. Gabage agreed and stated an no meeting that went on to 12 – 1 a.m. at night listening to mostly tenants complaining. Commissioner Chapman stated not that there are not problems and not that there are things that have to be solved. Mrs. Jones is a problem solver. She is able to put whatever is in front of you and figure out what needs to be done. That is a rare quality in this day and age. Commissioner Chapman has served at the pleasure of others that have appointed to him to the board. He is happy that he had the opportunity to be here and serve. He holds a pride for himself and he respects greatly that if it is not the wishes of others that is within their absolute realm and right to do. He has never in 25 years in being appointed by 5 different Mayors has ever solicited for himself to be appointed to the Authority's Board or any other Board. Commissioner Chapman believes the only thing he feels he brought to the table is historical narrative (not early on), ability to understand and have the vision of realizing through 6 E.D.'s of how ugly an authority can get without an atmosphere of leadership that is systemic within the organization. You cannot fake that. You cannot just suddenly create that. It is something that any leader within any organization has to bring to the table and when it is not there it is quick to expose itself and quick to dismantle the fundamental function of the Authority, which is to provide services to those that need it within the City of Vineland and in the VHA's instance three other Authorities. Commissioner Chapman wishes everyone the best at the VHA and will always be available to both Commissioners and

Staff if they feel like somehow or another there is something he can say or do that would make a difference in changing someone's mind or directing the Authority in a positive direction.


Mr. Gabage and Ms. Avena thanked the Board for their reappointments.

Mrs. Jones thanked the Board for approving her contract. She appreciates all that has been said tonight and appreciates the board's support.

Chairman Ruiz-Mesa stated Commissioner Chapman and Commissioner Asselta's appointments are good through November and will attend next month's meeting but wanted to thank them for serving on the Board. They have been good board members and they have a lot of knowledge and it is much appreciated all they have done for the Board and the Vineland Housing Authority.

With no further business to discuss, Chairman Ruiz-Mesa entertained a motion for adjournment of the Regular Meeting. A motion was made by Commissioner Asselta; seconded by Commissioner Chapman. The vote was carried unanimously by the Board Members present. The Regular Meeting of the Board of Commissioners was adjourned at 5:34 p.m.

Respectfully submitted,



Jacqueline S. Jones
Secretary/Treasurer

HOUSING AUTHORITY OF THE CITY OF VINELAND
FINANCIAL REPORT FOR THE TWELVE MONTHS ENDED SEPTEMBER 30, 2021

	ANNUAL BUDGET	BUDGET THRU SEPT	ACTUAL THRU SEPT	FROM BUDGET (+OVER/-UNDER)
<u>INCOME</u>				
TENANT RENT	964,500	964,500	886,604	(77,896)
UTILITY REIMB.	(1,000)	(1,000)	616	1,616
EXCESS UTILITIES	600	600	555	(45)
LAUNDRY AND VENDING	3,550	3,550	5,243	1,693
OTHER INCOME MISC.	7,560	7,560	(4,741)	(12,301)
PHA OPERATING SUBSIDY	458,020	458,020	665,866	207,846
SECTION 8 ADMIN. FEE INCOME	790,000	790,000	798,648	8,648
CAPITAL FUNDS	324,990	324,990	155,432	(169,558)
ROSS GRANT	90,000	90,000	0	(90,000)
FSS GRANT-PH	70,000	70,000	70,000	0
CSP-CONGREGATE SERVICES INCOME	87,070	87,070	78,352	(8,718)
INVESTMENT INCOME	12,760	12,760	5,467	(7,293)
CF MANAGEMENT FEE	155,430	155,430	155,432	2
MGMT FEE-PH	301,000	301,000	169,130	(131,870)
MGMT FEE-SEC 8	133,200	133,200	126,588	(6,612)
MGMT FEE-MELROSE	12,000	12,000	10,005	(1,995)
MGMT FEE-RAD	106,000	106,000	278,758	172,758
BOOKKEEPING FEE	33,330	33,330	17,070	(16,260)
BOOKKEEPING FEE-SEC 8	83,250	83,250	79,117	(4,133)
ASSET MGMT FEE	45,000	45,000	24,700	(20,300)
ROOFTOP RENTALS	9,000	9,000	9,115	115
SHOP RENT	64,800	64,800	64,790	(10)
INCOME FROM OTHER AUTHORITIES	241,910	241,910	315,298	73,388
SERVICE INCOME FROM MELROSE	34,000	34,000	58,157	24,157
MISCELLANEOUS INCOME	200	200	20,789	20,589
TRANSFERS IN	1,680	1,680	0	(1,680)
TOTAL INCOME	4,028,850	4,028,850	3,990,991	(37,859)
<u>EXPENSES</u>				
ADMINISTRATION:				
ADMINISTRATIVE SALARIES	836,050	836,050	868,926	32,876
PAYROLL TAXES	140,490	140,490	68,819	(71,671)
HEALTH BENEFITS	273,960	273,960	202,691	(71,269)
PENSION EXPENSE	56,530	56,530	65,153	8,623
CRIMINAL BACKGROUND CHECKS	6,000	6,000	3,385	(2,615)
TNT/EMPL SCREENING	1,000	1,000	16,488	15,488
LEGAL-GABAGE	25,830	25,830	17,380	(8,450)
LEGAL-OTHER	5,000	5,000	2,660	(2,340)
STAFF TRAINING	17,500	17,500	696	(16,804)
TRAVEL	3,420	3,420	0	(3,420)
ACCOUNTING	85,000	85,000	85,000	0
AUDITING	32,900	32,900	32,900	0
PORT OUT ADMIN FEES	4,000	4,000	4,051	51
MANAGEMENT FEES	297,380	297,380	451,149	153,769

HOUSING AUTHORITY OF THE CITY OF VINELAND
FINANCIAL REPORT FOR THE TWELVE MONTHS ENDED SEPTEMBER 30, 2021

	ANNUAL BUDGET	BUDGET THRU SEPT	ACTUAL THRU SEPT	FROM BUDGET (+OVER/-UNDER)
BOOKKEEPING FEES	105,580	105,580	96,187	(9,393)
ASSET MGMT FEES	20,640	20,640	24,700	4,060
CONSULTANTS	8,000	8,000	1,810	(6,190)
IT CONSULTANTS	90,670	90,670	55,910	(34,760)
CONSULTANTS-RAD	8,000	8,000	0	(8,000)
RAD CONVERSION EXPENSES	6,000	6,000	0	(6,000)
MEMBERSHIP DUES/FEES	7,370	7,370	5,109	(2,261)
PUBLICATIONS	2,470	2,470	659	(1,811)
ADVERTISING	5,030	5,030	4,440	(590)
OFFICE SUPPLIES	9,920	9,920	6,415	(3,505)
COMPUTER & SOFTWARE EXPENSES	110,170	110,170	130,014	19,844
FUEL-ADMIN	4,670	4,670	0	(4,670)
PHONE AND INTERNET	44,870	44,870	30,725	(14,145)
POSTAGE	9,800	9,800	9,241	(559)
COPIER SUPPLIES	6,170	6,170	7,858	1,688
SMALL OFFICE EQUIPMENT	2,000	2,000	1,724	(276)
APPLICATION FEES	1,000	1,000	0	(1,000)
INSPECTION FEES	17,710	17,710	16,220	(1,490)
MISCELLANEOUS EXPENSES	59,350	59,350	19,496	(39,854)
TOTAL ADMINISTRATION EXPENSES	<u>2,304,480</u>	<u>2,304,480</u>	<u>2,229,806</u>	<u>(74,674)</u>
TENANT SERVICES:				
SALARIES-CONGREGATE SERVICES	45,600	45,600	38,617	(6,983)
PAYROLL TAXES	3,650	3,650	3,063	(587)
MEALS	44,000	44,000	38,503	(5,497)
FSS ESCROWS-PH	4,800	4,800	3,489	(1,311)
OTHER	11,370	11,370	12,639	1,269
TOTAL TENANT SERVICES	<u>109,420</u>	<u>109,420</u>	<u>96,311</u>	<u>(13,109)</u>
UTILITIES:				
WATER	39,630	39,630	41,318	1,688
ELECTRIC	182,940	182,940	161,058	(21,882)
GAS	48,400	48,400	27,649	(20,751)
GARBAGAE/TRASH REMOVAL	19,870	19,870	20,304	434
SEWER	73,530	73,530	68,712	(4,818)
TOTAL UTILITIES EXPENSE	<u>364,370</u>	<u>364,370</u>	<u>319,041</u>	<u>(45,329)</u>
ORDINARY MAINTENANCE AND OPERATIONS:				
MAINTENANCE LABOR	242,870	242,870	229,129	(13,741)
PAYROLL TAXES	28,900	28,900	17,951	(10,949)
HEALTH BENEFITS	60,190	60,190	54,527	(5,663)
PENSION EXPENSE	31,280	31,280	18,550	(12,730)
MAINT. TRAVEL/TRAINING	200	200	0	(200)
VEHICLE GAS, OIL, GREASE	13,300	13,300	18,075	4,775
VEHICLE PURCHASES	35,000	35,000	31,142	(3,858)
MATERIALS	163,370	163,370	75,036	(88,334)

HOUSING AUTHORITY OF THE CITY OF VINELAND
FINANCIAL REPORT FOR THE TWELVE MONTHS ENDED SEPTEMBER 30, 2021

	ANNUAL BUDGET	BUDGET THRU SEPT	ACTUAL THRU SEPT	FROM BUDGET (+OVER/-UNDER)
CONTRACT-COSTS	206,820	206,820	92,830	(113,990)
REPAIRS-VEHICLES	3,410	3,410	11,226	7,816
RENT EXPENSE	22,230	22,230	22,225	(5)
EXTERMINATION	10,680	10,680	6,154	(4,526)
TRASH REMOVAL	8,770	8,770	10,232	1,462
TOTAL ORDINARY MAINT. & OPERATIONS EXP.	<u>827,020</u>	<u>827,020</u>	<u>587,077</u>	<u>(239,943)</u>
GENERAL EXPENSES:				
BAD DEBTS	2,000	2,000	2,000	0
COMPENSATED ABSENCES	28,480	28,480	27,020	(1,460)
FSS ESCROWS-SEC 8	19,350	19,350	32,313	12,963
INSURANCE	103,050	103,050	106,671	3,621
INTEREST EXPENSE	15,000	15,000	7,500	(7,500)
OTHER GENERAL EXPENSES	1,500	1,500	1,500	0
PAYMENTS IN LIEU OF TAXES	64,800	64,800	60,470	(4,330)
PORT-IN HAP EXPENSE	500	500	0	(500)
REPLACEMENT RESERVES	95,000	95,000	95,000	0
RETIREE HEALTH BENEFITS	63,240	63,240	53,828	(9,412)
TOTAL GENERAL EXPENSES	<u>392,920</u>	<u>392,920</u>	<u>386,302</u>	<u>(6,618)</u>
TOTAL OPERATING EXPENSES	<u>3,998,210</u>	<u>3,998,210</u>	<u>3,618,537</u>	<u>(379,673)</u>
PROFIT (LOSS) EXCLUDING HAP	<u>30,640</u>	<u>30,640</u>	<u>372,454</u>	<u>341,814</u>
		0		
HAP REVENUES	6,026,990	6,026,990	6,845,757	818,767
HAP EXPENSES	6,007,640	6,007,640	6,000,897	(6,743)
NET HAP (LOSS)	<u>19,350</u>	<u>19,350</u>	<u>844,860</u>	<u>825,510</u>
GRAND TOTAL PROFIT (LOSS)	<u>49,990</u>	<u>49,990</u>	<u>1,217,314</u>	<u>1,167,324</u>

Housing Authority of the City of Vineland

Administrative Report

DATE: October 21, 2021

TO: Board of Commissioners, Vineland Housing Authority

FROM: Jacqueline S. Jones, Executive Director

SUBJECT: Monthly Report (Stats for September 2021)

PERIOD: September 8, 2021 to October 21, 2021

COVID-19 Pandemic – Operating Status

The Authority is implementing a process to “return to normal” Operating Status. The Maintenance Staff is now gathering in one central location as was the practice pre-COVID. The Administrative Staff are scheduled for working in the office or off-site on a week-to-week basis. This status will remain in effect for the foreseeable future as we continue to monitor information from the Governor’s updates and recommendations from the CDC. Wearing masks in the office, shop, common spaces and resident apartments will remain in effect.

Rental Assistance Demonstration (RAD) Conversions - Status

Below is a table with the RAD Conversion Status for each property. Tarkiln Asselta Acres, Parkview Apartments, Kidston Towers and Olivio Towers have been converted to RAD. These properties are no longer considered “Public Housing” and are now known as Project Based Section 8 properties.

Development	CHAP Award Date	RAD Closing Date	RAD Effective Date
Kidston/Olivio	02/13/2018	11/06/2020	12/01/2020
Tarkiln/Asselta	03/25/2015	11/16/2018	12/01/2018
Parkview	03/25/2015	11/16/2018	12/01/2018
D’Orazio	12/07/2018	TBD	TBD

Tarkiln & Asselta – Renovation Projects

Scope of Work	Work Status	Comments
<p style="text-align: center;">Asselta Acres – New Cameras & Recording System</p>	<p style="text-align: center;">Awarded at March 2021 Meeting</p>	<p style="text-align: center;">6/2021 – Work substantially completed, new cameras and equipment have been installed; 7/2021 - Working through punch list with Professional Team and Contractor 9/2021 – Troubleshooting equipment with Manufacturer and Contractor, contract to be extended to allow for additional time to complete the project; 10/2021 – Change orders 5 & 6 needed to replace faulty transceivers;</p>
<p style="text-align: center;">Tarkiln Acres – Roof Replacements</p>	<p style="text-align: center;">In Planning Stage</p>	<p style="text-align: center;">6/2021 – No Update; 9/2021 – A&E proposals received and under review;</p>

Kidston & Olivio Towers – Renovation Projects

The following renovation projects are part of the improvements as a result of the RAD conversion:

Scope of Work	Work Status	Comments
KT/OT Roof Replacements	Contract Awarded/In Progress/	5/2021 Change Order for Time Extension – No Cost Change 6/2021 Work substantially completed, punch-list and project close-out currently underway; 9/2021 Work substantially complete, project close-out currently underway; 10/2021 – Project close-out currently underway;
KT/OT Exterior Renovations (Façade caulking/sealing & selective repointing); KT – New elevator lobby windows; stair tower window replacement; OT – Complete window replacement in units & common areas; painting of A/C sleeves; replace window unit stools throughout;	Contract Award Expected April 2021	5/2021 – Resolution to Reject Bids; Bids are Over Budget; Re-bidding project under consideration; 6/2021 – No Update; 7/2021 – No Update; 9/2021- No Update; 10/2021 – Contract Award recommendation via resolution for October meeting;
KT – Interior Plumbing Renovations (Replacement of plumbing stacks; domestic water filtration system; new fire-rated access panels; complete unit bathroom replacements; accessibility upgrades common area restrooms; domestic water filtration system; domestic water pump; Accessibility upgrades to common area restrooms;	July-August 2021 Award Anticipated	Pre-bid meeting was held on site May 11, 2021, with potential contractors; 6/2021 - Bids Received on June 10, 2021 – under review; Resolution to Reject Bids; Bids are Over Budget; 7/2021- Re-bidding project; Bids are due July 15, 2021, a recommendation will be made after the bid opening; 7/2021 – Contract Awarded; 8/2021 – Kick-off meeting held with contractor; 9/2021 – Currently in submittals process with Professional Team; 10/201 – Submittals in process;

Kidston & Olivio Towers – Renovation Projects (cont.)

The following renovation projects are part of the improvements as a result of the RAD conversion:

KT/OT – Elevator Refurbishment;	In Planning Stage	6/2021 – Project kickoff meetings scheduled with Architect; 8/2021 – Project scope has been determined, working with Professional Team on design documents;
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D’Orazio Terrace – Redevelopment

The board discussion regarding the D’Orazio Terrace will continue. The Scattered Site homes are to be sold prior to the redevelopment of D’Orazio Terrace; The proceeds from the sale of the Scattered Site homes will be used in the D’Orazio Terrace redevelopment, but the sales must occur prior to redevelopment or the Authority must return the sales proceeds to HUD.

Scattered Site Disposition – Status

- *Three Real Estate Sales Professionals were awarded for the sale of the homes; Walk through of three (3) homes has been completed; The suggested sales prices are over a very wide range; Update appraisals are ordered to provide a reasonable market price*
- *A questionnaire to Scattered Site residents was sent and approximately 80% of the residents have responded to the survey; These responses will indicate which families would like to purchase a home or continue to rent; Once the surveys have been reviewed, meetings with each family will be scheduled;*
- *An RFP has been issued for a credit counseling service to assist residents in purchasing a home or obtaining rental housing; No responses were received for credit counseling services; Credit counseling service agencies will be contacted to negotiate pricing;*

- *Voucher briefing classes are being scheduled for residents that are interested in using a Voucher for relocation to another rental unit;*
- *The appraiser will be engaged to appraise the three (3) homes ready for sale;*

Melrose Court

The property currently has one vacancy and is financially sound. There is one family that is in the approval process with the NJ Housing and Mortgage Finance Agency. The waiting list is strong with applicants.

Board of Commissioners NJ Local Housing Authority Training Program Status

Commissioner	Training Program Status
Brian Asselta	Completed
Chris Chapman	Completed
Skip Luisi	Completed
Mario Ruiz-Mesa	Completed
Daniel J. Peretti, Jr.	Completed
Vacant – Resident Commissioner	
Vacant	

- **The Fall 2021 Schedule for the NJ Local Housing Authority and Redevelopment Training Program classes are available online at: <https://cgs.rutgers.edu/programs/housing> NJ Local Housing Authority and Redevelopment Agency Training Program**

Please contact Gloria Pomales, Executive Assistant, to register for these classes – gpomales@vha.org or 856-691-4099 Ext 106

Program Statistics Report

10/2020 - 10/2021

Sep2021

Aug2021

Jul2021

Tenant Accounts Receivable			
Number of "non-payment of rent" cases referred to the solicitor	0	0	0
Tenant Relations			
Total number of units to be inspected in fiscal year	600	600	600
Number of inspections actually completed this month - all sites	9	12	1
Total number of units inspected year-to-date - all sites	263	254	242
City Inspections	0	0	0
Occupancy			
Monthly Unit Turnaround Time (Avg) (Down, Prep & Leasup Time)	363	258	N/A
Annual Unit Turnaround Time (For Fiscal Year)	313	278	314
Monthly - Number of Vacancies Filled (this month)	14	9	0
Monthly - Average unit turnaround time in days for Lease Up	296	248	N/A
Monthly - Average unit turnaround time in days to Prep Unit (Maint)	24	22	N/A
PIC Score	97.32	99.00	99.00
Occupancy Rate	87.33%	87.83%	86.67%
Public Housing & RAD Waiting List Applicants			
Families - OPEN FOR 3,4,5 & 6 Bedrooms; 2 Bedroom List Remains Closed	310	310	305
Elderly (Seniors - 62+)/Disabled - OPEN FOR 0 & 1 Bedrooms	463	463	463
Average work order turnaround time in days - Tenant Generated	0.14	0.12	0.08
Number of routine work orders written this month	459	539	445
Number of outstanding work orders from previous month	232	208	239
Total number of work orders to be addressed this month	691	747	684
Total number of work orders completed this month	484	517	476
Total number of work orders left outstanding	207	230	208
Number of emergency work orders written this month	0	2	1
Total number of work orders written year-to-date	3,867	3,408	2,869
AFTER HOUR CALLS: (plumbing, lockouts, toilets stopped-up, etc.)	8	8	10
Section 8			
Level of leased units of previous month was:	903	903	912
Level of leased units this month is:	899	903	903
Number of increased leased-units over last month	-4	-4	-9
Total number of units inspected this month	3	6	3
Programs (Voucher):			
ABA Utilization %	82.05%	84%	99%
Repayment Agreements	8	8	8
Total repayments due YTD	\$23,307	\$23,673	\$23,673
Total repayments received YTD	\$617	\$ 251	\$ 10
PIC Score (Oakview added 10/13)	101.61	98.00	98.80
Section 8 Housing Choice Voucher Waiting List Applicants - Open Mid-July '21	793	793	793
Section 8 Project Based Waiting List Applicants- Oakview - OPEN	202	202	202
Section 8 Project Based Waiting List Applicants- Buena HA - OPEN	63	63	63
Section 8 - Percentage Housed Based on Income Limit - ELI vs VLI/LI	75%/25%	74%/26%	74%/26%
Department of Social Services - FSS			
Family Self-Sufficiency - Public Housing and Section 8 Voucher Combined			
The number of residents that received "outreach" information about FSS	13	20	14
The number of residents signed on to the program. (FSS Contracts).	29	29	29
The number of FSS Participants with established escrow accounts.	14	14	14
Number of residents in need of employment skills (GED, DL, Job Training.)	4	3	2
The number of meetings, workshops and case management services	2	6	4

Program Statistics Report

10/2020 - 10/2021

Sep2021

Aug2021

Jul2021

Congregate Services			
	27	29	29
Number of clients on Meal Program	18	19	21
Number of clients on Homemaking Program	19	20	18
Number of clients on Laundry Services (This service is included in	10	11	11
Number of clients on Shopping Services (This service is included in	7	7	7
Registered Nurse			
Number of clients served this month	120	109	114
Blood Pressure Clinics (clinics) # of residents attending	0	0	0
Health Assessments/re-assessments	4	6	5
Meds Supervision	32	31	38
VHA - ROSS (FAMILY)			
Number of Residents on ROSS (Family)	40	40	40
Number of residents that received case management services	13	6	4
Number of Meetings	3	6	4
Number of residents enrolled in academic/employment workshops (FSS)	4	3	2
VHA - ROSS (MEDICAL)			
Number of residents received health assessments for the month	4	2	2
Number of residents - health activities of daily living assessments	4	6	5
ROSS - residents medical monitoring for the month	32	31	38
ROSS / self-sufficiency - improve living conditions	4	6	5
Community Development Block Grant Program			
Clients Served			
Number of new clients served	0	0	0
Number of ongoing clients	70	70	70
Total clients currently being served this month	13	6	4
Income			
Median Family Income (MFI)	0	0	0
Moderate 80%-51% (MFI)	27%	27%	27%
Low 50%-31% (MFI)	23%	23%	23%
Very Low 30%-0% (MFI)	20%	20%	20%
Client Demographics			
White	9	9	9
Black	6	6	6
American Indian	0	0	0
Asian	0	0	0
Other	0	0	0
Hispanic	55	55	55
Non-Hispanic	15	15	15

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-60

A Resolution Approving Regular Monthly Expenses

WHEREAS, the Housing Authority of the City of Vineland incurred various financial obligations since the last meeting; and it is the desire of the Commissioners of said Authority to have their obligations kept current; and,

WHEREAS, prior to the Board meeting, a member of the Board of Commissioners read and reviewed the itemized list of incurred expenses attached hereto and does recommend payment of the expenses on the Check List in the amount of **\$904,291.78**.

NOW, THEREFORE, BE IT RESOLVED that the Secretary-Treasurer be and is hereby authorized to pay the monthly bills that are presented to the Board of Commissioners for consideration on this date.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

HOUSING AUTHORITY OF THE CITY OF VINELAND
BOARD MEETING
LIST OF CHECKS
10/28/21

<u>CHECK NO.</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>
	SECTION 8 HAP PROGRAM		\$ 530,489.00
3139 - 3157	LANDLORD/TENANT CHECKS AND OTHER	\$ 10,320.00	
16472 - 16610	DIRECT DEPOSITS-LANDLORDS HAPS	\$ 520,169.00	
	SECTION 8 ADM FEE ACCOUNT		396.55
600 - 604	COMPUTER CHECKS- Ocean First	\$ 396.55	
-	COMPUTER CHECKS- BB&T	\$0.00	
	SECTION 8 NHOP		
-	COMPUTER CHECKS	\$0.00	0.00
	NHOP INVESTMENTS		0.00
-	COMPUTER CHECKS- Ocean First	\$0.00	
-	COMPUTER CHECKS- BB&T	\$0.00	
	OCEAN FIRST BANK PH SECURITY DEPOSIT		
197 - 197	COMPUTER CHECKS		259.26
	OCEAN FIRST BANK FSS ESCROW		0.00
-	COMPUTER CHECKS		
	CAPITAL BANK GEN/FUND PH		
2311 - 2326	COMPUTER CHECKS		29,265.65
	COCC CASH ACCOUNT		
9948 - 10080; 268932323	COMPUTER CHECKS		217,122.97
	COCC EXPENDITURES		
	PAYROLL/PAYCHEX INVOICES	9/17/21 -10/15/21	1,182.94
	PAYROLL TAX LIABILITY	9/17/21 -10/15/21	52,236.11
	HEALTH BENEFITS PAID	Oct-21	60,195.94
	PENSION PAYMENTS	Sep-21	13,143.36
	TOTAL		\$ 904,291.78

Payment Summary

/061,hcv100,hcv103,hcv119,hcv150,hcve01,hcve02,hcvh01,hcvms40,hcvp01,kidston,melrose,newhop,nhopinv,olivio,parkview,pbv_asse,pvaa_rad_asse,rad_ki

Bank	Check#	Vendor	Check Date	Post Month	Total Amount	Date Reconciled
sec8hap - Section 8 HAP	3139	Ocaguas - CAGUAS OF MUNICIPALITY	10/1/2021	10-2021	714.00	
sec8hap - Section 8 HAP	3140	Ocanell - CANDELARIA	10/1/2021	10-2021	447.00	
sec8hap - Section 8 HAP	3141	Omillif - LIFESPRING OF MILLVILLE INC	10/1/2021	10-2021	596.00	
sec8hap - Section 8 HAP	3142	ahcvtaaa - AFFORDABLE HOUSING CORP OF VINELAND	10/1/2021	10-2021	218.00	
sec8hap - Section 8 HAP	3143	t0000482 - SUAREZ	10/1/2021	10-2021	37.00	
sec8hap - Section 8 HAP	3144	t0000559 - PEREZ	10/1/2021	10-2021	24.00	
sec8hap - Section 8 HAP	3145	t0000613 - ALEJANDRO	10/1/2021	10-2021	158.00	
sec8hap - Section 8 HAP	3146	t0001469 - RAMIREZ	10/1/2021	10-2021	49.00	
sec8hap - Section 8 HAP	3147	t0004508 - CRUZ	10/1/2021	10-2021	39.00	
sec8hap - Section 8 HAP	3148	t0005666 - BALDWIN	10/1/2021	10-2021	4.00	
sec8hap - Section 8 HAP	3149	t0005731 - HAROLD	10/1/2021	10-2021	153.00	
sec8hap - Section 8 HAP	3150	t0008517 - LUGO	10/1/2021	10-2021	4.00	
sec8hap - Section 8 HAP	3151	t0008553 - CARLO	10/1/2021	10-2021	105.00	
sec8hap - Section 8 HAP	3152	t0010164 - RIVERA MARTINEZ	10/1/2021	10-2021	32.00	
sec8hap - Section 8 HAP	3153	t0010166 - ORTIZ	10/1/2021	10-2021	195.00	
sec8hap - Section 8 HAP	3154	vfi033 - SEMINOLE COUNTY	10/1/2021	10-2021	1,165.00	
sec8hap - Section 8 HAP	3155	vfi093 - ORANGE COUNTY HOUSING & C D	10/1/2021	10-2021	1,006.00	
sec8hap - Section 8 HAP	3156	vnj912 - NJDCA HOUSING ASSISTANCE PROGRAM	10/1/2021	10-2021	2,282.00	
sec8hap - Section 8 HAP	3157	Ohousin - VINELAND HOUSING AUTHORITY	10/8/2021	10-2021	3,092.00	
sec8hap - Section 8 HAP	16472	Ohersof - SOFIA HEREDIA-TORRES AND RUBEN TORRES	9/30/2021	09-2021	615.00	
sec8hap - Section 8 HAP	16473	O2llbtw - BTW 2 LLC	10/4/2021	10-2021	718.00	
sec8hap - Section 8 HAP	16474	O537grap - 529-537 GRAPE STREET,LLC	10/4/2021	10-2021	405.00	
sec8hap - Section 8 HAP	16475	Oabrawi - ABRAHAN & AWILDA HEREDIA	10/4/2021	10-2021	1,036.00	
sec8hap - Section 8 HAP	16476	Oacojor - ACOSTA	10/4/2021	10-2021	1,970.00	
sec8hap - Section 8 HAP	16477	Oahcpv - AFFORDABLE HOUSING CORPORATION	10/4/2021	10-2021	8,755.00	
sec8hap - Section 8 HAP	16478	Oahctaaa - AFFORDABLE HOUSING CORPORATION	10/4/2021	10-2021	69,433.00	
sec8hap - Section 8 HAP	16479	Oahcvktot - AFFORDABLE HOUSING CORP OF VINELAND	10/4/2021	10-2021	60,942.00	
sec8hap - Section 8 HAP	16480	Oalbreb - REBECCA C THOMPSON-ALBERT	10/4/2021	10-2021	319.00	
sec8hap - Section 8 HAP	16481	Oandcar - ANDUJAR	10/4/2021	10-2021	765.00	
sec8hap - Section 8 HAP	16482	Oandron - RONALD ANDRO	10/4/2021	10-2021	351.00	
sec8hap - Section 8 HAP	16483	Oaparab - AB APARTMENTS LLC	10/4/2021	10-2021	585.00	
sec8hap - Section 8 HAP	16484	Oarbors - ROSEMAR PROPERTIES III LLC/THE ARBORS	10/4/2021	10-2021	6,173.00	
sec8hap - Section 8 HAP	16485	Obarric - RICHARD BARSUGLIA	10/4/2021	10-2021	870.00	
sec8hap - Section 8 HAP	16486	Obehhar - HARRY & BARBARA BEHRENS	10/4/2021	10-2021	792.00	
sec8hap - Section 8 HAP	16487	Oberedw - EDWIN C & SAVALYN BERGAMO	10/4/2021	10-2021	998.00	
sec8hap - Section 8 HAP	16488	Oberksh - ROSEMAR PROPERTIES IV LLC / CAMELOT AF	10/4/2021	10-2021	4,092.00	
sec8hap - Section 8 HAP	16489	Oberobe - OBED BERMUDEZ	10/4/2021	10-2021	997.00	
sec8hap - Section 8 HAP	16490	Oblorob - BLOUGH	10/4/2021	10-2021	1,920.00	
sec8hap - Section 8 HAP	16491	Obretow - BRENTWOOD TOWERS HOLDINGS, LLC	10/4/2021	10-2021	1,825.00	
sec8hap - Section 8 HAP	16492	Obrewst - BREWSTER GARDEN APARTMENTS LLC	10/4/2021	10-2021	1,184.00	
sec8hap - Section 8 HAP	16493	Obuebor - BOROUGH OF BUENA HOUSING AUTHORITY	10/4/2021	10-2021	16,754.00	
sec8hap - Section 8 HAP	16494	Ocarjos - CARVALHO	10/4/2021	10-2021	465.00	
sec8hap - Section 8 HAP	16495	Ocarmar - SIMOES	10/4/2021	10-2021	1,719.00	
sec8hap - Section 8 HAP	16496	Ocasros - CASTILLO	10/4/2021	10-2021	598.00	

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			Date	Month	Amount	Reconciled
sec8hap - Section 8 HAP	16497	Ocdgard - CD GARDENS INC.	10/4/2021	10-2021	1,722.00	
sec8hap - Section 8 HAP	16498	Ochainv - CHAAD INVESTMENTS LLC	10/4/2021	10-2021	864.00	
sec8hap - Section 8 HAP	16499	Ochajos - JOSEPH T CHAMBERS	10/4/2021	10-2021	950.00	
sec8hap - Section 8 HAP	16500	Ocheshol - CHESTNUT SQUARE HOLDINGS LLC	10/4/2021	10-2021	3,067.00	
sec8hap - Section 8 HAP	16501	Ocorjua - CORTES	10/4/2021	10-2021	452.00	
sec8hap - Section 8 HAP	16502	Ocridan - DANA CRISS	10/4/2021	10-2021	219.00	
sec8hap - Section 8 HAP	16503	Ocruoma - OMAR CRUZ/KIARA Y CRUZ	10/4/2021	10-2021	985.00	
sec8hap - Section 8 HAP	16504	Odelsia - SIAN DELUCA	10/4/2021	10-2021	395.00	
sec8hap - Section 8 HAP	16505	Odocmar - MARTINS DOCK LTD LIABILITY CO	10/4/2021	10-2021	1,209.00	
sec8hap - Section 8 HAP	16506	Odondel - DELROY T DONALDSON	10/4/2021	10-2021	723.00	
sec8hap - Section 8 HAP	16507	Odouale - DOUKHNAI	10/4/2021	10-2021	391.00	
sec8hap - Section 8 HAP	16508	Oeas307 - 307 N EAST AVE LLC	10/4/2021	10-2021	1,191.00	
sec8hap - Section 8 HAP	16509	Oeas710 - 710 EAST ALMOND STREET ASSOCIATES LLC	10/4/2021	10-2021	699.00	
sec8hap - Section 8 HAP	16510	Oedwdip - EDWARD DIPALMA	10/4/2021	10-2021	800.00	
sec8hap - Section 8 HAP	16511	Oeinmar - MARTIN JAY EINSTEIN	10/4/2021	10-2021	613.00	
sec8hap - Section 8 HAP	16512	Oestros - ESTATE OF LUIS A ROSADO-TORRES	10/4/2021	10-2021	528.00	
sec8hap - Section 8 HAP	16513	Ofeleus - FELICIANO	10/4/2021	10-2021	714.00	
sec8hap - Section 8 HAP	16514	Oflodor - FLOWERS	10/4/2021	10-2021	922.00	
sec8hap - Section 8 HAP	16515	Ogarabn - ABNER GARCIA	10/4/2021	10-2021	249.00	
sec8hap - Section 8 HAP	16516	Ogaritz - ITZAMAR GARCIA	10/4/2021	10-2021	932.00	
sec8hap - Section 8 HAP	16517	Ogarsal - GARCIA	10/4/2021	10-2021	2,290.00	
sec8hap - Section 8 HAP	16518	Ogarvin - VINELAND GARDENS LLC	10/4/2021	10-2021	76.00	
sec8hap - Section 8 HAP	16519	Ogibjam - GRIBBLE JR	10/4/2021	10-2021	869.00	
sec8hap - Section 8 HAP	16520	Ogralam - LAMEER GRAVES	10/4/2021	10-2021	951.00	
sec8hap - Section 8 HAP	16521	Oguzjos - V & V TRUCKING	10/4/2021	10-2021	926.00	
sec8hap - Section 8 HAP	16522	Ohcrealt - H & C REALTY LLC	10/4/2021	10-2021	1,202.00	
sec8hap - Section 8 HAP	16523	Ohemtom - BTW 4 LLC	10/4/2021	10-2021	1,058.00	
sec8hap - Section 8 HAP	16524	Ohereri - 123 SOUTH 4TH STREET LLC	10/4/2021	10-2021	1,298.00	
sec8hap - Section 8 HAP	16525	Ohersof - SOFIA HEREDIA-TORRES AND RUBEN TORRES	10/4/2021	10-2021	2,349.00	
sec8hap - Section 8 HAP	16526	Ohfprop - HF PROPERTY MANAGEMENT	10/4/2021	10-2021	3,364.00	
sec8hap - Section 8 HAP	16527	Oholasm - ASM HOLDINGS LLC	10/4/2021	10-2021	497.00	
sec8hap - Section 8 HAP	16528	Oholbull - BULLSEYE HOLDINGS LLC	10/4/2021	10-2021	998.00	
sec8hap - Section 8 HAP	16529	Ohomhec - HECS HOMES LLC	10/4/2021	10-2021	457.00	
sec8hap - Section 8 HAP	16530	Ohomoa - O&A HOME	10/4/2021	10-2021	892.00	
sec8hap - Section 8 HAP	16531	Ohomtar - TARKILN HOMES LLC	10/4/2021	10-2021	6,060.00	
sec8hap - Section 8 HAP	16532	Ohouriv - RIVERGROVE HOUSING PARTNERS LLC	10/4/2021	10-2021	775.00	
sec8hap - Section 8 HAP	16533	Ointers - VINELAND ASSOCIATES LLC	10/4/2021	10-2021	578.00	
sec8hap - Section 8 HAP	16534	Oinvegh - E. G. H. R. E. INVESTMENTS LLC	10/4/2021	10-2021	2,350.00	
sec8hap - Section 8 HAP	16535	Ojhorn - JOHN HORNER	10/4/2021	10-2021	121.00	
sec8hap - Section 8 HAP	16536	Ojosber - BERNADETTE P JOSEPH	10/4/2021	10-2021	723.00	
sec8hap - Section 8 HAP	16537	Okapala - PANDA REALTY GROUP LLC	10/4/2021	10-2021	1,275.00	
sec8hap - Section 8 HAP	16538	Okatjay - JAY-KAT INVESTMENTS, LLC	10/4/2021	10-2021	596.00	
sec8hap - Section 8 HAP	16539	Okcrent - K C RENTAL INC.	10/4/2021	10-2021	1,036.00	
sec8hap - Section 8 HAP	16540	Okotmir - KOTZIN	10/4/2021	10-2021	872.00	

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			Date	Month	Amount	Reconciled
sec8hap - Section 8 HAP	16541	Olandic - LANDICINI 566 LLC	10/4/2021	10-2021	1,029.00	
sec8hap - Section 8 HAP	16542	Olebzai - LEBRON	10/4/2021	10-2021	3,108.00	
sec8hap - Section 8 HAP	16543	Olegmay - MAYERFELD LEGACY TRUST	10/4/2021	10-2021	1,521.00	
sec8hap - Section 8 HAP	16544	Olhrent - L & H RENTALS	10/4/2021	10-2021	689.00	
sec8hap - Section 8 HAP	16545	Ollciig - IIG-1 LLC	10/4/2021	10-2021	907.00	
sec8hap - Section 8 HAP	16546	Olondav - DAVID LONGINI	10/4/2021	10-2021	543.00	
sec8hap - Section 8 HAP	16547	Olopyad - YADIRA LOPEZ	10/4/2021	10-2021	639.00	
sec8hap - Section 8 HAP	16548	Omanlaw - LAWRENCE W MANN	10/4/2021	10-2021	697.00	
sec8hap - Section 8 HAP	16549	Omanmil - MILLVILLE MANOR LLC	10/4/2021	10-2021	1,086.00	
sec8hap - Section 8 HAP	16550	Omarjoe - JOEL MARTIN	10/4/2021	10-2021	752.00	
sec8hap - Section 8 HAP	16551	Omelrose - MELROSE COURT LP	10/4/2021	10-2021	18,514.00	
sec8hap - Section 8 HAP	16552	Omenbre - MENDEZ	10/4/2021	10-2021	330.00	
sec8hap - Section 8 HAP	16553	Omillvil - MILLVILLE REALTY CORPORATION	10/4/2021	10-2021	2,069.00	
sec8hap - Section 8 HAP	16554	Omiryar - MIRANDA	10/4/2021	10-2021	1,335.00	
sec8hap - Section 8 HAP	16555	Omorgen - GENESIS X MORCELO	10/4/2021	10-2021	590.00	
sec8hap - Section 8 HAP	16556	Ooakview - OAKVIEW APARTMENTS LLC	10/4/2021	10-2021	129,432.00	
sec8hap - Section 8 HAP	16557	Oochabvsvp - OCEAN CITY HSING AUTH- BVM/SPEITEL	10/4/2021	10-2021	24,943.00	
sec8hap - Section 8 HAP	16558	Oolilui - LUIS A OLIVERAS	10/4/2021	10-2021	684.00	
sec8hap - Section 8 HAP	16559	Opaeast - EAST PARK APARTMENTS	10/4/2021	10-2021	4,979.00	
sec8hap - Section 8 HAP	16560	Opagang - ANGEL L PAGAN	10/4/2021	10-2021	996.00	
sec8hap - Section 8 HAP	16561	Oparkto - PARK TOWNE APTS LLC	10/4/2021	10-2021	12,497.00	
sec8hap - Section 8 HAP	16562	Opoisil - SILVER POINT MANAGEMENT LLC	10/4/2021	10-2021	300.00	
sec8hap - Section 8 HAP	16563	Oproexc - EXCEL PROPERTY MANAGEMENT LLC	10/4/2021	10-2021	841.00	
sec8hap - Section 8 HAP	16564	Oprofai - FAIOLA PROPERTY MANAGEMENT AND MAINT	10/4/2021	10-2021	747.00	
sec8hap - Section 8 HAP	16565	Oprotim - TIMARIA PROPERTIES LLC	10/4/2021	10-2021	1,497.00	
sec8hap - Section 8 HAP	16566	Oquince - QUINCE REALTY LLC	10/4/2021	10-2021	514.00	
sec8hap - Section 8 HAP	16567	Orafbar - RAFES	10/4/2021	10-2021	527.00	
sec8hap - Section 8 HAP	16568	Oramchr - RAMOS	10/4/2021	10-2021	850.00	
sec8hap - Section 8 HAP	16569	Oramnic - NICHOLAS P RAMBONE	10/4/2021	10-2021	1,058.00	
sec8hap - Section 8 HAP	16570	Orealsa - S & A REALTY ENTERPRISES LLC	10/4/2021	10-2021	686.00	
sec8hap - Section 8 HAP	16571	Orearoc - ROCCO REAL ESTATE LLC	10/4/2021	10-2021	1,404.00	
sec8hap - Section 8 HAP	16572	Oreasar - SARA REAVES	10/4/2021	10-2021	625.00	
sec8hap - Section 8 HAP	16573	Oreasun - SUNFLOWER REALTY LLC	10/4/2021	10-2021	476.00	
sec8hap - Section 8 HAP	16574	Oregche - REGENCY CHESTNUT COURT	10/4/2021	10-2021	8,705.00	
sec8hap - Section 8 HAP	16575	Oregeas - REGENCY EAST LLC	10/4/2021	10-2021	2,045.00	
sec8hap - Section 8 HAP	16576	Orenaco - ACOSTA RENTAL LLC	10/4/2021	10-2021	616.00	
sec8hap - Section 8 HAP	16577	Orenokg - K G RENOVATIONS LLC	10/4/2021	10-2021	1,024.00	
sec8hap - Section 8 HAP	16578	Orivdie - DIEGO A RIVERA	10/4/2021	10-2021	461.00	
sec8hap - Section 8 HAP	16579	Orivisr - ISREAL J RIVERA	10/4/2021	10-2021	956.00	
sec8hap - Section 8 HAP	16580	Orivvic - VICTORIANO RIVERA JR	10/4/2021	10-2021	681.00	
sec8hap - Section 8 HAP	16581	Oroceli - ELIZABETH ROCHE	10/4/2021	10-2021	649.00	
sec8hap - Section 8 HAP	16582	Orodhen - HENRY RODRIGUEZ	10/4/2021	10-2021	923.00	
sec8hap - Section 8 HAP	16583	Orogsal - SALVATORE W ROGGIO	10/4/2021	10-2021	733.00	
sec8hap - Section 8 HAP	16584	Oromvic - VICTOR M ROMAN	10/4/2021	10-2021	799.00	

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/061,hcv100,hcv103,hcv119,hcv150,hcve01,hcve02,hcvh01,hcvms40,hcvp01,kidston,melrose,newhop,nhopinv,olivio,parkview,pbv_asse,pvaa,rad_asse,rad_ki

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sec8hap - Section 8 HAP	16585	Orpjpro - RPJ PROPERTIES LLC	10/4/2021	10-2021	9,192.00	
sec8hap - Section 8 HAP	16586	Oruppab - RUPERTO	10/4/2021	10-2021	899.00	
sec8hap - Section 8 HAP	16587	Orusnic - RUSSO JR	10/4/2021	10-2021	548.00	
sec8hap - Section 8 HAP	16588	Osaldasda - DAMIAN & ELAINE SALAS	10/4/2021	10-2021	795.00	
sec8hap - Section 8 HAP	16589	Osimseb - SIMONE	10/4/2021	10-2021	568.00	
sec8hap - Section 8 HAP	16590	Oskgcom - SKG & CO	10/4/2021	10-2021	1,356.00	
sec8hap - Section 8 HAP	16591	Oslinco - 1890 S LINCOLN ASSOCIATES LLC	10/4/2021	10-2021	1,917.00	
sec8hap - Section 8 HAP	16592	Osolpro - ASSURED PROPERTY SOLUTIONS LLC	10/4/2021	10-2021	738.00	
sec8hap - Section 8 HAP	16593	Ospring - SPRING GARDENS ASSOCIATES LLC	10/4/2021	10-2021	7,547.00	
sec8hap - Section 8 HAP	16594	Osqulan - LANDIS SQUARE SR APTS	10/4/2021	10-2021	2,310.00	
sec8hap - Section 8 HAP	16595	Oswaway - WAYNE SWANSON	10/4/2021	10-2021	915.00	
sec8hap - Section 8 HAP	16596	Otayver - TAYLOR	10/4/2021	10-2021	625.00	
sec8hap - Section 8 HAP	16597	Othapau - ALBERTA A QUAIROLI ESTATE	10/4/2021	10-2021	1,054.00	
sec8hap - Section 8 HAP	16598	Otimesus - SUSAN V TIMMRECK	10/4/2021	10-2021	755.00	
sec8hap - Section 8 HAP	16599	Ovasdap - DAPHNE VASSALOTTI	10/4/2021	10-2021	791.00	
sec8hap - Section 8 HAP	16600	Ovelmal - MALADA CRESPO VELEZ	10/4/2021	10-2021	755.00	
sec8hap - Section 8 HAP	16601	Ovinlan - VINELAND VILLAGE APTS	10/4/2021	10-2021	4,901.00	
sec8hap - Section 8 HAP	16602	Ovitdor - VITALO	10/4/2021	10-2021	952.00	
sec8hap - Section 8 HAP	16603	Owaca - WACA INVESTMENTS LLC	10/4/2021	10-2021	1,277.00	
sec8hap - Section 8 HAP	16604	Owalnut - WALNUT REALTY ASSOCIATES LLC	10/4/2021	10-2021	7,336.00	
sec8hap - Section 8 HAP	16605	Owassey - SEYMOUR WASSERSTRUM	10/4/2021	10-2021	554.00	
sec8hap - Section 8 HAP	16606	Owatrob - ROBERT H WATSON	10/4/2021	10-2021	1,400.00	
sec8hap - Section 8 HAP	16607	Owhejon - WHEELER	10/4/2021	10-2021	508.00	
sec8hap - Section 8 HAP	16608	Owrialf - ALFRED WRIGHT	10/4/2021	10-2021	1,723.00	
sec8hap - Section 8 HAP	16609	Oyangli - LI YING YANG	10/4/2021	10-2021	221.00	
sec8hap - Section 8 HAP	16610	Ocamnil - NILZA R CAMACHO	10/13/2021	10-2021	2,556.00	
					530,489.00	

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sec8adm - Section 8 Admi	600	Ocaguas - CAGUAS OF MUNICIPALITY	10/1/2021	10-2021	56.65	
sec8adm - Section 8 Admi	601	Oosccos8 - OSCEOLA COUNTY HOUSING	10/1/2021	10-2021	56.65	
sec8adm - Section 8 Admi	602	vfi033 - SEMINOLE COUNTY	10/1/2021	10-2021	56.65	
sec8adm - Section 8 Admi	603	vfi093 - ORANGE COUNTY HOUSING & C D	10/1/2021	10-2021	56.65	
sec8adm - Section 8 Admi	604	vnj912 - NJDCA HOUSING ASSISTANCE PROGRAM	10/1/2021	10-2021	169.95	
					396.55	

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Bank	Check#	Vendor	Check Date	Post Month	Total Amount	Date Reconciled
capsecdp - PH Sec Dep Acc	197	vha - HOUSING AUTHORITY CITY OF VINELAND	9/30/2021	09-2021	259.26	
					259.26	

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/061,hcv100,hcv103,hcv119,hcv150,hcve01,hcve02,hcvh01,hcvms40,hcvp01,kidston,melrose,newhop,nhopinv,olivio,parkview,pbv_asse,pvaa_rad_asse,rad_ki

Bank	Check#	Vendor	Check Date	Post Month	Total Amount	Date Reconciled
capgenfd - Public Housing C	2311	sjgas - South Jersey Gas Company	9/24/2021	09-2021	703.64	
capgenfd - Public Housing C	2312	vmu - Vineland Municipal Utilities	9/24/2021	09-2021	11,149.83	
capgenfd - Public Housing C	2313	t0000792 - VIERA	9/27/2021	09-2021	276.26	
capgenfd - Public Housing C	2314	vha - HOUSING AUTHORITY CITY OF VINELAND	9/27/2021	09-2021	3,655.00	
capgenfd - Public Housing C	2315	vmu - Vineland Municipal Utilities	10/1/2021	10-2021	314.06	
capgenfd - Public Housing C	2316	t0011380 - MENDEZ	10/4/2021	10-2021	91.00	
capgenfd - Public Housing C	2317	t0013274 - DUPREY RODRIGUEZ	10/4/2021	10-2021	260.16	
capgenfd - Public Housing C	2318	t0013299 - STINSON	10/8/2021	10-2021	100.00	
capgenfd - Public Housing C	2319	t0013299 - STINSON	10/8/2021	10-2021	150.00	
capgenfd - Public Housing C	2320	sjgas - South Jersey Gas Company	10/8/2021	10-2021	16.59	
capgenfd - Public Housing C	2321	vmu - Vineland Municipal Utilities	10/8/2021	10-2021	945.95	
capgenfd - Public Housing C	2322	vha - HOUSING AUTHORITY CITY OF VINELAND	10/8/2021	10-2021	0.00	
capgenfd - Public Housing C	2323	vha - HOUSING AUTHORITY CITY OF VINELAND	10/8/2021	10-2021	257.00	
capgenfd - Public Housing C	2324	vha - HOUSING AUTHORITY CITY OF VINELAND	10/8/2021	10-2021	1,548.00	
capgenfd - Public Housing C	2325	sjgas - South Jersey Gas Company	10/22/2021	10-2021	714.73	
capgenfd - Public Housing C	2326	vmu - Vineland Municipal Utilities	10/22/2021	10-2021	9,083.43	

29,265.65

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Bank	Check#	Vendor	Check Date	Post Month	Total Amount	Date Reconciled
cocc - Central Office Cost	9948	axaequ - Equitable	9/17/2021	09-2021	2,645.00	
cocc - Central Office Cost	9949	browco - Robert M Browne Court Officer	9/17/2021	09-2021	122.29	
cocc - Central Office Cost	9950	cwa - Communications Workers of America	9/17/2021	09-2021	190.64	
cocc - Central Office Cost	9951	sjgas - South Jersey Gas Company	9/24/2021	09-2021	89.14	
cocc - Central Office Cost	9952	vmu - Vineland Municipal Utilities	9/24/2021	09-2021	2,146.13	
cocc - Central Office Cost	9953	acehar - Vineland Ace Hardware East	9/27/2021	09-2021	64.76	
cocc - Central Office Cost	9954	amacap - Amazon Capital Services Inc	9/27/2021	09-2021	364.74	
cocc - Central Office Cost	9955	bobaut - BOB'S AUTO SUPPLY, INC	9/27/2021	09-2021	0.00	
cocc - Central Office Cost	9956	brownc - Brown and Connerly	9/27/2021	09-2021	500.00	
cocc - Central Office Cost	9957	bulbwor - Bulb World Electrical Supply	9/27/2021	09-2021	188.00	
cocc - Central Office Cost	9958	coloni - Colonial Electrical Supply	9/27/2021	09-2021	113.92	
cocc - Central Office Cost	9959	cullig - South Jersey Culligan Water	9/27/2021	09-2021	42.00	
cocc - Central Office Cost	9960	daily - The Daily Journal	9/27/2021	09-2021	361.59	
cocc - Central Office Cost	9961	gabage - Eisenstat Gabage and Furman PC	9/27/2021	09-2021	135.00	
cocc - Central Office Cost	9962	homede - Home Depot Credit Services	9/27/2021	09-2021	672.49	
cocc - Central Office Cost	9963	ahcvktot - AFFORDABLE HOUSING CORPORATION	9/27/2021	09-2021	0.00	
cocc - Central Office Cost	9964	aflac - AFLAC	10/1/2021	10-2021	350.90	
cocc - Central Office Cost	9965	axaequ - Equitable	10/1/2021	10-2021	2,645.00	
cocc - Central Office Cost	9966	browco - Robert M Browne Court Officer	10/1/2021	10-2021	122.29	
cocc - Central Office Cost	9967	vhapet - Gloria Pomales	10/1/2021	10-2021	3,000.00	
cocc - Central Office Cost	9968	aceplu - Ace Plumbing and Electrical Supplies Inc	10/1/2021	10-2021	375.90	
cocc - Central Office Cost	9969	amacap - Amazon Capital Services Inc	10/1/2021	10-2021	1,336.76	
cocc - Central Office Cost	9970	canbus - Canon Solutions America Inc	10/1/2021	10-2021	76.40	
cocc - Central Office Cost	9971	canfin - Canon Financial Services Inc	10/1/2021	10-2021	313.00	
cocc - Central Office Cost	9972	ccia - Cumberland Co Improvement Auth	10/1/2021	10-2021	62.76	
cocc - Central Office Cost	9973	cdwgov - CDW Government Inc	10/1/2021	10-2021	2,935.67	
cocc - Central Office Cost	9974	coloni - Colonial Electrical Supply	10/1/2021	10-2021	324.33	
cocc - Central Office Cost	9975	combus - COMCAST	10/1/2021	10-2021	293.35	

Payment Summary

/061,hcv100,hcv103,hcv119,hcv150,hcve01,hcve02,hcvh01,hcvms40,hcvp01,kidston,melrose,newhop,nhopinv,olivio,parkview,pbv_asse,pvaa_rad_asse,rad_ki

Bank	Check#	Vendor	Check	Post	Total	Date
			Date	Month	Amount	Reconciled
cocc - Central Office Cost	9976	daily - The Daily Journal	10/1/2021	10-2021	54.61	
cocc - Central Office Cost	9977	fedex - Federal Express	10/1/2021	10-2021	61.49	
cocc - Central Office Cost	9978	homest - HP Homestead Plumbing and Heating Inc	10/1/2021	10-2021	475.00	
cocc - Central Office Cost	9979	miles - Miles Technologies	10/1/2021	10-2021	1,667.13	
cocc - Central Office Cost	9980	mjroof - M & J ROOFING LLC	10/1/2021	10-2021	1,500.00	
cocc - Central Office Cost	9981	pbrese - Reserve Account	10/1/2021	10-2021	1,000.00	
cocc - Central Office Cost	9982	sermas - ServiceMaster To The Rescue	10/1/2021	10-2021	350.00	
cocc - Central Office Cost	9983	sjglas - South Jersey Glass & Door Company	10/1/2021	10-2021	115.00	
cocc - Central Office Cost	9984	ahcvktot - AFFORDABLE HOUSING CORPORATION	9/30/2021	09-2021	3,654.72	
cocc - Central Office Cost	9985	sjgas - South Jersey Gas Company	10/4/2021	10-2021	332.00	
cocc - Central Office Cost	9986	acehar - Vineland Ace Hardware East	10/8/2021	10-2021	4.13	
cocc - Central Office Cost	9987	barret - Barretta Plumbing Heating Cooling	10/8/2021	10-2021	1,757.29	
cocc - Central Office Cost	9988	campan - Tony Campana Plumbing Inc	10/8/2021	10-2021	1,155.26	
cocc - Central Office Cost	9989	cdwgov - CDW Government Inc	10/8/2021	10-2021	137.10	
cocc - Central Office Cost	9990	coloni - Colonial Electrical Supply	10/8/2021	10-2021	7.40	
cocc - Central Office Cost	9991	mason - W B Mason Co Inc	10/8/2021	10-2021	119.33	
cocc - Central Office Cost	9992	mjroof - M & J ROOFING LLC	10/8/2021	10-2021	14,020.00	
cocc - Central Office Cost	9993	veriw - Verizon Wireless	10/8/2021	10-2021	1,583.39	
cocc - Central Office Cost	9994	vhapet - Gloria Pomaes	10/8/2021	10-2021	108.15	
cocc - Central Office Cost	9995	rpmlan - RPM Landscape Contractor LLC	10/8/2021	10-2021	1,275.00	
cocc - Central Office Cost	9996	bobaut - BOB'S AUTO SUPPLY, INC	10/8/2021	10-2021	146.00	
cocc - Central Office Cost	9997	vha - HOUSING AUTHORITY CITY OF VINELAND	10/8/2021	10-2021	75.00	
cocc - Central Office Cost	9998	axaequ - Equitable	10/15/2021	10-2021	2,645.00	
cocc - Central Office Cost	9999	browco - Robert M Browne Court Officer	10/15/2021	10-2021	122.29	
cocc - Central Office Cost	10000	njfam - NJ FAMILY SUPPORT PAYMENT CENTER	10/15/2021	10-2021	336.00	
cocc - Central Office Cost	10001	blocklsi - BLOCK LINE SYSTEMS, LLC	10/15/2021	10-2021	1,620.46	
cocc - Central Office Cost	10002	bobaut - BOB'S AUTO SUPPLY, INC	10/15/2021	10-2021	290.45	
cocc - Central Office Cost	10003	carahsoft - Carahsoft Technology Corporation	10/15/2021	10-2021	1,881.98	
cocc - Central Office Cost	10004	ccia - Cumberland Co Improvement Auth	10/15/2021	10-2021	57.99	
cocc - Central Office Cost	10005	cullig - South Jersey Culligan Water	10/15/2021	10-2021	33.00	
cocc - Central Office Cost	10006	maxcom - Max Communications Inc	10/15/2021	10-2021	124.95	
cocc - Central Office Cost	10007	miles - Miles Technologies	10/15/2021	10-2021	4,626.00	
cocc - Central Office Cost	10008	presso - The Press of Atlantic City	10/15/2021	10-2021	41.20	
cocc - Central Office Cost	10009	riggin - Riggins Inc	10/15/2021	10-2021	156.85	
cocc - Central Office Cost	10010	smigre - GREG SMITH TREE SERVICE LLC	10/15/2021	10-2021	1,950.00	
cocc - Central Office Cost	10011	vann - Vann Dodge Chrysler LLC	10/15/2021	10-2021	115.43	
cocc - Central Office Cost	10012	wex - WEX Bank	10/15/2021	10-2021	2,349.84	
cocc - Central Office Cost	10013	irs - INTERNAL REVENUE SERVICE	10/19/2021	10-2021	659.34	
cocc - Central Office Cost	10014	amacap - Amazon Capital Services Inc	10/22/2021	10-2021	768.07	
cocc - Central Office Cost	10015	callexp - Call Experts New Jersey	10/22/2021	10-2021	449.66	
cocc - Central Office Cost	10016	coloni - Colonial Electrical Supply	10/22/2021	10-2021	133.28	
cocc - Central Office Cost	10017	desanti - DeSantis & Sons LLC	10/22/2021	10-2021	2,800.00	
cocc - Central Office Cost	10018	homede - Home Depot Credit Services	10/22/2021	10-2021	1,294.81	
cocc - Central Office Cost	10019	hompro - The Home Depot Pro - SupplyWorks	10/22/2021	10-2021	1,598.95	
cocc - Central Office Cost	10020	mason - W B Mason Co Inc	10/22/2021	10-2021	354.60	
cocc - Central Office Cost	10021	njlabo - State of New Jersey	10/22/2021	10-2021	321.25	
cocc - Central Office Cost	10022	sjgas - South Jersey Gas Company	10/22/2021	10-2021	79.25	
cocc - Central Office Cost	10023	vmu - Vineland Municipal Utilities	10/22/2021	10-2021	2,482.63	
cocc - Central Office Cost	10024	acehar - Vineland Ace Hardware East	10/28/2021	10-2021	587.44	
cocc - Central Office Cost	10025	aceplu - Ace Plumbing and Electrical Supplies Inc	10/28/2021	10-2021	54.14	

Payment Summary

/061,hcv100,hcv103,hcv119,hcv150,hcve01,hcve02,hcvh01,hcvms40,hcvp01,kidston,melrose,newhop,nhopinv,olivio,parkview,pbv_asse,pvaa_rad_asse_rad_ki

Bank	Check#	Vendor	Check Date	Post Month	Total Amount	Date Reconciled
cocc - Central Office Cost	10026	advenv - Advanced Enviro Systems	10/28/2021	10-2021	227.11	
cocc - Central Office Cost	10027	ahcvktot - AFFORDABLE HOUSING CORPORATION	10/28/2021	10-2021	11,420.00	
cocc - Central Office Cost	10028	ahcvpv - AFFORDABLE HOUSING CORP OF VINELAND	10/28/2021	10-2021	1,875.00	
cocc - Central Office Cost	10029	ahcvtaaa - AFFORDABLE HOUSING CORP OF VINELAND	10/28/2021	10-2021	9,725.00	
cocc - Central Office Cost	10030	amacap - Amazon Capital Services Inc	10/28/2021	10-2021	533.70	
cocc - Central Office Cost	10031	ambcom - Ambient Comfort	10/28/2021	10-2021	1,992.55	
cocc - Central Office Cost	10032	avena - Linda M Avena CPA	10/28/2021	10-2021	7,083.37	
cocc - Central Office Cost	10033	benspro - Ben's ProServ	10/28/2021	10-2021	495.00	
cocc - Central Office Cost	10034	bobaut - BOB'S AUTO SUPPLY, INC	10/28/2021	10-2021	77.50	
cocc - Central Office Cost	10035	bottin - Bottinos Supermarkets Inc	10/28/2021	10-2021	249.58	
cocc - Central Office Cost	10036	brihou - Bridgeton Housing Authority	10/28/2021	10-2021	3,860.00	
cocc - Central Office Cost	10037	browco - Robert M Browne Court Officer	10/28/2021	10-2021	82.00	
cocc - Central Office Cost	10038	brownc - Brown and Connery	10/28/2021	10-2021	1,440.00	
cocc - Central Office Cost	10039	canbus - Canon Solutions America Inc	10/28/2021	10-2021	258.37	
cocc - Central Office Cost	10040	canfin - Canon Financial Services Inc	10/28/2021	10-2021	313.00	
cocc - Central Office Cost	10041	ccia - Cumberland Co Improvement Auth	10/28/2021	10-2021	3,078.87	
cocc - Central Office Cost	10042	cdwgov - CDW Government Inc	10/28/2021	10-2021	48.58	
cocc - Central Office Cost	10043	centur - Century Water Conditioning & Purification Inc	10/28/2021	10-2021	1,045.50	
cocc - Central Office Cost	10044	cintas - Cintas Corporation #100	10/28/2021	10-2021	553.65	
cocc - Central Office Cost	10045	coloni - Colonial Electrical Supply	10/28/2021	10-2021	91.92	
cocc - Central Office Cost	10046	combust - COMCAST	10/28/2021	10-2021	293.35	
cocc - Central Office Cost	10047	conser - County Conservation Company LLC	10/28/2021	10-2021	861.00	
cocc - Central Office Cost	10048	daily - The Daily Journal	10/28/2021	10-2021	15.48	
cocc - Central Office Cost	10049	ekrise - ERIC M. KRISSE ELECTRICAL CONTRACTOR LLC	10/28/2021	10-2021	1,590.00	
cocc - Central Office Cost	10050	gabage - Eisenstat Gabage and Furman PC	10/28/2021	10-2021	1,646.67	
cocc - Central Office Cost	10051	getrai - G & E Trailer Sales LLC	10/28/2021	10-2021	150.00	
cocc - Central Office Cost	10052	hdsupp - HD Supply Facilities Maintenance LTD	10/28/2021	10-2021	10,244.50	
cocc - Central Office Cost	10053	hill - Ronald Hill	10/28/2021	10-2021	1,000.00	
cocc - Central Office Cost	10054	himinha - H I MINHAS LLC	10/28/2021	10-2021	366.25	
cocc - Central Office Cost	10055	hompro - The Home Depot Pro - SupplyWorks	10/28/2021	10-2021	3,075.42	
cocc - Central Office Cost	10056	jcauto - J & C Auto Parts Inc	10/28/2021	10-2021	40.00	
cocc - Central Office Cost	10057	jjones - Jacqueline S Jones	10/28/2021	10-2021	5,736.69	
cocc - Central Office Cost	10058	leafy - Leafy Green Landscaping of NJ	10/28/2021	10-2021	89.00	
cocc - Central Office Cost	10059	mason - W B Mason Co Inc	10/28/2021	10-2021	272.67	
cocc - Central Office Cost	10060	maxcom - Max Communications Inc	10/28/2021	10-2021	831.70	
cocc - Central Office Cost	10061	mazza - Frank Mazza & Son Inc.	10/28/2021	10-2021	354.00	
cocc - Central Office Cost	10062	miles - Miles Technologies	10/28/2021	10-2021	1,972.62	
cocc - Central Office Cost	10063	natten - National Tenant Network	10/28/2021	10-2021	724.00	
cocc - Central Office Cost	10064	njelev - Treasurer State of NJ	10/28/2021	10-2021	830.00	
cocc - Central Office Cost	10065	omega - Omega Pest Management LLC	10/28/2021	10-2021	2,655.00	
cocc - Central Office Cost	10066	papmar - Paper Mart, Inc.	10/28/2021	10-2021	535.92	
cocc - Central Office Cost	10067	pbrese - Reserve Account	10/28/2021	10-2021	1,000.00	
cocc - Central Office Cost	10068	peters - Peterson Service Co Inc	10/28/2021	10-2021	1,824.00	
cocc - Central Office Cost	10069	pitneq - Pitney Bowes Inc	10/28/2021	10-2021	574.26	
cocc - Central Office Cost	10070	sherwi - Sherwin Williams Company	10/28/2021	10-2021	1,267.30	
cocc - Central Office Cost	10071	sjglas - South Jersey Glass & Door Company	10/28/2021	10-2021	80.36	
cocc - Central Office Cost	10072	staadv - Staples, Inc.	10/28/2021	10-2021	566.06	
cocc - Central Office Cost	10073	standard - Standard Elevator Corporation	10/28/2021	10-2021	2,348.00	
cocc - Central Office Cost	10074	totsec - Total Security Alarms, LLC.	10/28/2021	10-2021	339.46	
cocc - Central Office Cost	10075	vann - Vann Dodge Chrysler LLC	10/28/2021	10-2021	739.72	

Payment Summary

/061,hcv100,hcv103,hcv119,hcv150,hcve01,hcve02,hcvh01,hcvms40,hcvc01,kidston,melrose,newhop,nhopinv,olivio,parkview,pbv_asse,pvaa,rad_asse,rad_ki

			Check	Post	Total Date
Bank	Check#	Vendor	Date	Month	Amount Reconciled
cocc - Central Office Cost	10076	vha - HOUSING AUTHORITY CITY OF VINELAND	10/28/2021	10-2021	7,917.00
cocc - Central Office Cost	10077	vidins - City of Vineland, Division of Code Enforcement	10/28/2021	10-2021	45,075.00
cocc - Central Office Cost	10078	wallac - Wallace Supply Co	10/28/2021	10-2021	437.94
cocc - Central Office Cost	10079	weaequ - Weaver Equipment Sales & Service	10/28/2021	10-2021	49.98
cocc - Central Office Cost	10080	xpress - Xpress Electronic Services, Inc.	10/28/2021	10-2021	164.00
cocc - Central Office Cost	268932323	wex - WEX Bank	10/4/2021	10-2021	2,179.85
					217,122.97

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-61

**A RESOLUTION APPROVING THE ADOPTION OF THE HOUSING AUTHORITY OF THE
CITY OF VINELAND’S PERSONNEL POLICY AND EMPLOYEE MANUAL**

WHEREAS, the Housing Authority of the City of Vineland (the “Authority”) has promulgated Personnel Policies and an Employee Manual, with codified policies and procedures applicable to its employees, volunteers, and appointed officials (the “Personnel Policies”);

WHEREAS, the Authority is a member of the New Jersey Municipal Excess Liability Joint Insurance Fund (“NJ MEL”);

WHEREAS, the Authority has implemented the NJ MEL’s model employment practices risk control program (“Risk Control Program”);

WHEREAS, the NJ MEL’s Risk Control Program requires the Authority to make certain updates to its Personnel Policies, every two years;

WHEREAS, the NJ MEL has provided required and recommended policies for New Jersey municipalities and authorities, which contains the most recent updates to the Risk Control Program, in accordance with recent developments and enactments under New Jersey and federal law; and

WHEREAS, the Authority’s Board of Commissioners has determined that updated Personnel Policies should be adopted so that the Authority can implement and promulgate the NJ MEL’s most recent updates and suggestions regarding the Risk Control Program; and

WHEREAS, the members of the Authority’s Board of Commissioners have been provided with a copy of the updated Personnel Policies.

NOW, THEREFORE BE IT ADOPTED by the Board of Commissioners of the Housing Authority of the City of Vineland that the Authority shall adopt and distribute to all employees, volunteers, and appointed officials, the aforementioned updated Personnel Policies and Employee Manual;

BE IT FURTHER ADOPTED that the Authority and its Executive Director, in consultation with the Authority Labor and Employment Attorney, shall be authorized to make additional and non-material revisions to the Personnel Policies and Employee Manual, prior to the Personnel Policies being issued to Authority employees, volunteers, and appointed officials.

BE IT FURTHER ADOPTED that the final version of the Authority’s Personnel Policies and Employee Manual shall be distributed to Authority employees, volunteers, and appointed officials on or by November 1, 2021.

This Resolution shall become effective October 28, 2021.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By:

Jacqueline S. Jones, Executive Director
Secretary/Treasurer

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

**RESOLUTION #2021-62
Resolution Voiding Checks not presented for payment
as of September 30, 2021**

WHEREAS, the Housing Authority of the City of Vineland, in its various accounts, prepares in excess of 2,000 checks per year; and

WHEREAS, each year a certain number of checks are voided by the Housing Authority of the City of Vineland and/or are released and not presented to the banks of the Housing Authority for payment; and

WHEREAS, appropriate accounting procedures are required to be implemented to account for the voiding of checks not presented for payment as of September 30, 2021; and

WHEREAS, it is necessary at this time to void a number of checks as aforesaid; and

WHEREAS, it is in the best interest of the Housing Authority of the City of Vineland to void said checks.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Vineland, County of Cumberland and State of New Jersey as follows:

1. Checks on various accounts of the Housing Authority of the City of Vineland written, attached hereunto, and not presented to the banks of the Housing Authority, are hereby declared void and not to be paid;
2. The Fee Accountant of the Housing Authority of the City of Vineland and the Executive Director of the Housing Authority of the City of Vineland shall make the appropriate accounting entries in the books of account of the Housing Authority of the City of Vineland for the voiding of checks outstanding that were issued by the Housing Authority of the City of Vineland not presented for payment as of September 30, 2021;
3. A certified copy of this Resolution shall be filed with the Fee Accountant of the Housing Authority of the City of Vineland.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer



*Housing Authority
of the
City of Vineland*

List of Checks to be Voided as of 3/31/20201

<u>BANK</u>	<u>CHECK #'S</u>	<u>OUTSTANDING</u>	<u>DATE ISSUED</u>	<u>PAYEE</u>	<u>AMOUNT</u>
GF	2133		8/7/2020	Ana Ocasio Rosado	228.39
GF	2185		11/20/2020	Dennis Vanes	425.49
GF	2200		11/20/2020	Fe Rodriguez De Pujols	223.20
GF	2233		3/5/2021	Pablo Maysonet	116.91
HAP	2750		5/1/2020	Nydia Rivera Martinez	43.00
HAP	2789		7/1/2020	Zoraida Arce	28.00
HAP	2794		7/1/2020	Jose Soto	5.00
HAP	2881		10/2/2020	Devon Baker	39.00
HAP	2895		11/2/2020	Jose Soto	11.00
HAP	2908		11/2/2020	Jasmine Velardez	14.00
HAP	2910		11/2/2020	Devon Baker	39.00
HAP	2922		12/1/2020	Marilyn Andino	1.00
HAP	2935		12/1/2020	Devon Baker	39.00
HAP	2964		1/4/2021	Devon Baker	39.00
HAP	2977		2/1/2021	Jose Soto	11.00
TOTAL					\$1,262.99

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-63

Accounts Receivable Decead as Uncollectible

WHEREAS, the Housing Authority of the City of Vineland has several accounts receivable which remain unpaid and impossible to collect; and

WHEREAS, in order to maintain proper records by the Housing Authority of the City of Vineland, it is necessary that these accounts be written off; and

NOW, THEREFORE, BE IT RESOLVED by the Housing Authority of the City of Vineland that the attached list of accounts receivable and the amount indicated thereon be and are hereby decreed and abandoned as uncollectible in the sum of **\$5,624.46**.

This resolution shall take effect immediately.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

VHA Year End Bad Debt Write - Offs 09/30/21

D'Orazio Terrace

Apt. #54

Javier Acosta

Y

2/16/2021

limited income

\$

549.34

Scattered Site 005

NONE

Scattered Sites 018

4209 Marlyn Ave

Irene Nieves

Y

11/4/2020

limited income

\$

5,075.12

Scattered Sites 019

NONE

\$

5,624.46

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-64

**Resolution Authorizing Contracts with Approved National
Contract Vendors for Contracting Units
Pursuant to N.J.S.A. 52:34-6.2(b)(3)**

WHEREAS, the Housing Authority of the City of Vineland, pursuant to N.J.S.A. 52:34-6.2(b)(3), may by resolution and without advertising for bids, join national cooperative purchasing agreements; and

WHEREAS, the Housing Authority of the City of Vineland has the need on a timely basis to purchase goods or services utilizing national cooperative contracts; and

WHEREAS, the Housing Authority of the City of Vineland intends to enter into contracts with the attached Referenced National Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current national contracts; and

WHEREAS, the Housing Authority of the City of Vineland may through the use of the attached contracts purchase in excess of the bid threshold; and

NOW, THEREFORE, BE IT RESOLVED, that the Housing Authority of the City of Vineland authorizes the Purchasing Agent to purchase certain goods or services from those approved national cooperative contracts on the attached list, pursuant to all conditions of the individual contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Housing Authority of the City of Vineland pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Executive Director.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

National Cooperative Contract Vendors

Contract Information	Vendor	Products\Services	Expiration
OMNIA Partners - US Communities Contract, County of Maricopa, Arizona Contract #16154	HD Supply Facilities Maintenance	Maintenance and Hardware Supplies	12/31/2026
OMNIA Partners - US Communities Contract, Maricopa County, Phoenix, AZ, Contract #16154	Home Depot Pro	Maintenance, Repair, Operating Supplies, Industrial Supplies, and Related Products and Services	12/31/2026
OMNIA Partners - US Communities Contract, Fresno Unified School District, CA, Contract #17-21	Home Depot Pro	Maintenance and Hardware Supplies	10/31/2022
OMNIA Partners - US Communities Contract, County of Fairfax, Virginia Contract #:4400006644	Insight Public Sector	Technology Products and Solutions	4/30/2023
Sourcewell Contract #081419-CDW	CDW-G Technology Solutions	Technology & Communications Solutions	10/30/2023
Sourcewell Contract#: #080620-WEX	Wright Express Financial Services Corp	Fuel Card Services	9/10/2024
OMNIA Partners - US Communities Contract, Prince William County Public Schools, Virginia, Contract R-BB-19002	CINTAS	Uniform Services	10/31/2023
Sourcewell - Contract#: 121218-WWG	Grainger	Facilities & Maintenance Repair	1/25/2023
Sourcewell - Contract Number: 192163	Grainger	Maintenance, Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services	12/31/2024
Sourcewell - Contract Number: 2018.000207	Grainger	Maintenance, Repair, Operations (MRO) Supplies and Related Services	6/30/2023
OMNIA Partners - US Communities Contract, Prince William County Public Schools, VA Contract#:R-TC-17006	Amazon Business	Online Marketplace	1/18/2028
National Cooperative Purchasing Alliance - Contract 02-56	Sherwin Williams	Paint and Supplies	8/31/2021
Sourcewell Contract #030421-SCS STANLEY Integrated Security Solutions	Stanley Access Technologies	Integrated Systems, Services and Equipment	4/22/2025
Sourcewell Contract #080420-TKE Thyssenkrupp Elevator	TK Elevator	Elevators, Escalators, and Moving Walks with Related Equipment, Services	8/28/2024
Sourcewell Contract #012320-SCC - Staples	Staples	Office Supplies	4/6/2024
Sourcewell Contract #031517-SGL - Johnson Controls	Johnson Controls	Facility Security Equipment, Systems & Services	6/30/2022
Sourcewell Contract #031517-TIS - Johnson Controls	Johnson Controls (tyco)	Technology, Security & Communication Solutions	6/30/2022
Sourcewell Contract #031517-JHN - Johnson Controls	Johnson Controls	Technology, Security & Communication Solutions	6/30/2022
OMNIA Partners - US Communities - Contract Number: R192006 Region 4 ESC	Lowes	Maintenance, Repair & Operations Supplies and Related Services	3/31/2023
OMNIA Partners -National IPA - Contract Number: 18-020-LG	Canon	Multi-Function Copier Devices and Service Solutions	9/30/2023
OMNIA Partners - Contract Number: R200501	Schindler	Elevator Industry Equipment, Repair, Related Products and Services	9/30/2025
OMNIA Partners - US Communities Contract - Contract Number: 4400006642	Carahsoft Software Corp	Google Products, Services and Solutions	4/30/2023
OMNIA Partners - US Communities Contract - Contract #2019001564	KONE	Elevator, Escalator, Chairlift and Platform Lift Maintenance & Repair and Related Services	9/30/2024

OMNIA Partners - US Communities Contract - Contract #R200502	TK Elevator Corp	Elevator Industry Equipment, Repair, Related Products and Services	9/30/2023
OMNIA Partners - US Communities Contract - Contract #R200501	Schindler Group	Elevator Industry Equipment, Repair, Related Products and Services	9/30/2023
OMNIA Partners - US Communities Contract - Contract #2019001563	OTIS	Elevator, Escalator, Chairlift and Platform Lift Maintenance & Repair and Related Services	9/30/2024
OMNIA Partners - US Communities Contract - Contract #R190601	GovDeals	Auctioneer Services and Related Products	1/31/2023
OMNIA Partners - US Communities Contract - Contract #18-6320	Shred-it	Document and Media Destruction Services	5/14/2022
Sourcewell Contract #012320-SCC - Staples	Staples	Office Supply Catalog Solutions	4/6/2024
OMNIA Partners - US Communities Contract - Contract #2020002148	Mannington Commercial	Systemwide Flooring	4/14/2025
OMNIA Partners - US Communities Contract - Contract #2020002149	Mohawk Carpet Distribution, Inc.	Systemwide Flooring	4/14/2025
Sourcewell Contract #062117-DAC - Deere and Company	Deere and Company	Lawn Mowers & Compact Utility Tractors	5/18/2022

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-65

**Resolution Authorizing Contracts with Approved State
Contract Vendors for Contracting Units
Pursuant to N.J.S.A. 40A:11-12a**

WHEREAS, the Housing Authority of the City of Vineland, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Housing Authority of the City of Vineland has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Housing Authority of the City of Vineland intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; and

WHEREAS, the Housing Authority of the City of Vineland may through the use of the attached contracts purchase in excess of the bid threshold; and

NOW, THEREFORE, BE IT RESOLVED, that the Housing Authority of the City of Vineland authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Housing Authority of the City of Vineland pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Executive Director.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

NJ State Contract Vendors

Contract Information	Vendor	Products\Services	Expiration
NJ State Contract #:82951	Lowes Home Centers Inc.	WALK-IN BLDG SUPPLIES	7/31/2022
NJ State Contract #:43894	Home Depot Inc.	WALK-IN BLDG SUPPLIES	12/31/2021
NJ State Contract #:19-TELE-00656	DELL MARKETING LP	M0483 - COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	7/31/2022
NJ State Contract #:20-TELE-01510	DELL MARKETING LP	SOFTWARE LICENSE & RELATED SERVICES	5/24/2026
NJ State Contract #:20-TELE-01511	CDW GOVERNMENT LLC	Software Reseller Services	5/24/2026
NJ State Contract #: 89981, 89980, 89977	CDW GOVERNMENT LLC	COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	7/31/2022
NJ State Contract #:82583	VERIZON WIRELESS	WIRELESS DEVICES AND SERVICES	2/28/2022
NJ State Contract #:41610	WALLACE SUPPLY CO	T0537 - HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	5/31/2022
NJ State Contract #:0000003	W B MASON COMPANY INC	T0052 Office Supplies and Recycled Copy Paper Statewide	5/6/2022
NJ State Contract #:88692	MARLEE CONTRACTORS	HVAC, REFRIGERATION AND BOILER SERVICES	10/31/2021
NJ State Contract #:85581	UNITED ELECTRIC SUPPLY CO INC	ELECTRICAL EQUIPMENT AND SUPPLIES	10/31/2020
NJ State Contract #:88955	PEMBERTON ELECTRICAL SUPPLY CO	ELECTRICAL EQUIPMENT AND SUPPLIES	11/30/2021
NJ State Contract #:88957	FRANKLINGRIFITH	ELECTRIC EQUIPMENT AND SUPPLIES (LIGHT POLES, LUMINAIRES WITH ASSOCIATED LAMPS)	11/30/2021
NJ State Contract #:81751	FRANK MAZZA AND SON	ELECTRIC EQUIPMENT AND SUPPLIES (LIGHT POLES, LUMINAIRES WITH ASSOCIATED LAMPS)	11/30/2021
NJ State Contract #:81751	FRANK MAZZA AND SON	CARPET/FLOORING SUPPLY&INSTALL	6/30/2022
NJ State Contract #:40823	Creston Hydraulics Inc.	T0126 - OEM & NON-OEM MAINTENANCE & REPAIR SERVICES FOR LIGHT/MEDIUM DUTY VEHICLES	3/17/2022
NJ State Contract #:18-COMP-00549	Paper Mart Inc.	Printing Envelopes	9/17/2022
NJ State Contract #: 43040	Weavers Equipment Sales & Service LLC	PARTS AND REPAIRS FOR LAWN AND GROUNDS EQUIPMENT	2/16/2022
NJ State Contract #:41608	Johnstone Supply	HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	5/31/2022
NJ State Contract #:19-FLEET-00677	Grainger	M0002 CUSTOM ORDERS Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies	6/30/2023
NJ State Contract #:19-FLEET-00566	Grainger	Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies	6/30/2023

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-66

**Resolution Authorizing a Shared Services Agreement
with the Millville Housing Authority**

WHEREAS, the Vineland Housing Authority wishes to retain Life Skills Classes from the Millville Housing Authority for its Public Housing and Section 8 Programs; and,

WHEREAS, the Vineland Housing Authority Board of Commissioners wishes to enter into a Shared Services Agreement with the Millville Housing Authority; and

WHEREAS, these services and agreement for same complies with the Inter-Local Services Act – 40:8A-1 through 40:9A-4; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of Vineland by virtue of its authority hereby authorizes a Shared Services Agreement to retain Life Skills Classes from the Millville Housing Authority in the amount of \$5,000 per the attached contract.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

***SHARED SERVICES AGREEMENT
FOR
LIFE SKILLS TRAINING CLASSES
BY AND BETWEEN
THE HOUSING AUTHORITY OF THE CITY OF VINELAND
AND
THE MILLVILLE HOUSING AUTHORITY***

THIS AGREEMENT is made on this 30TH day of September, 2021 by and between the Housing Authority of the City of Vineland (hereinafter “VHA”) and The Millville Housing Authority (hereinafter “MHA”).

PREAMBLE:

WHEREAS, MHA is a public body corporate established by the Department of Housing and Urban Development as an independent federal housing agency administering a Public Housing Program; and

WHEREAS, VHA is a public body corporate established by the Department of Housing and Urban Development as an independent federal housing agency administering public housing and Section 8 Programs; and

WHEREAS, VHA wishes to retain Life Skills classes from the MHA, and

WHEREAS, VHA wishes to enter into a Shared Services Agreement with the MHA;

WHEREAS, funds are available for this purpose; and

WHEREAS, it is in the best interests of both authorities to share services; and

WHEREAS, said sharing of services need not be advertised or bid as same is not subject to either federal or state procurement standards as same is an intergovernmental contract.

NOW, THEREFORE, the parties agree as follows:

1. AGREEMENT TO PROVIDE LIFE SKILLS TRAINING CLASSES: MHA hereby agrees that it shall provide Life Skills Training Classes for the VHA in accordance with the terms and conditions of this Agreement. VHA agrees to reimburse MHA for said services in accordance with the terms and conditions of this Agreement.

2. COMPENSATION: MHA Shall be reimbursed for the services provided hereunder as follows:

- a) Payment shall be made for services rendered. MHA shall submit invoices monthly to VHA. Life Skills Training Classes will be provided as stipulated in Attachment A. The monthly invoices shall contain the following information: the name and title of each MHA employee, the dates for each class and the rate for each class pursuant to Attachment A. All invoices shall be certified as true and correct by the MHA.

b) Notwithstanding any other provisions herein, total payments under this contract shall not exceed the budgeted amount without further authorization from the VHA. In the event that the contract

maximum of budgeted amount is reached and the VHA does not authorize further expenditures, the MHA shall have no further obligation to perform services under this agreement.

3. SCOPE OF SERVICES: MHA shall perform the following services:

- a) Provide the material and personnel for the Life Skills Training Classes as stipulated in Attached A.
- b) Coordinate the delivery of the Life Skills Training Classes with the VHA designee.
- c) Provide the Life Skills Training Classes as stipulated in Attachment A on a weekly basis. The day of the week will be Tuesday, Wednesday or Thursday as determined.

4. RIGHT TO HIRE OTHERS:

- a) This section is not applicable.

5. INDEPENDENT CONTRACTOR:

- a) This section is not applicable.

6. CONTRACT PERIOD AND OPTION TO EXTEND: The contract shall be effective upon the execution of this Agreement and shall continue through April 28, 2022 unless terminated before as permitted in this Agreement. Either party may terminate the contract with 30 days advance written notice during the term of the contract.

7. BOND AND INSURANCE: MHA on the effective date of this contract, shall, furnish VHA with a fidelity bond issued by a surety company satisfactory to MHA in the amount of \$1,000,000.00 indemnifying VHA against loss, theft, embezzlement or other fraudulent acts on the part of MHA or its employees.

- a) MHA shall carry such Worker's Compensation insurance as is now or hereafter required by law as to those persons performing services for VHA pursuant to this Agreement.

8. INDEMNIFICATION AND LIABILITY INSURANCE:

a) MHA shall indemnify, hold harmless and defend VHA against all claims that arise out of or result from its performance of this Agreement. VHA shall indemnify, hold harmless and defend MHA against all claims that arise out of or result from its performance of this Agreement

b) MHA at its cost shall obtain an insurance policy for Officers, directors, and Employees covering VHA employees who perform services pursuant to this Agreement in the amount of \$1,000,000.00 or, in the alternative, VHA shall be added to the policy of MHA insuring the Directors, Officers and Employees of the VHA. VHA at its cost shall obtain an insurance policy for Officers, directors, and Employees covering MHA employees who perform services pursuant to this Agreement in the amount of \$1,000,000.00.

c) MHA shall continue, in force, liability insurance coverage naming VHA and its Officers, Commissioners, and staff as additional insured. VHA shall continue, in force, liability insurance coverage naming MHA and its Officers, Commissioners, and staff as additional insured

d) If MHA or VHA refuses or fails to obtain and continue such insurance prior to the effective date of this Agreement, said Agreement shall be null and void.

9. RECORDS: VHA shall maintain a comprehensive system of records, books, and accounts in a manner to satisfactorily document the attendance and expense relating to the Life Skills Training Classes.

10. EQUAL EMPLOYMENT OPPORTUNITY:

During the performance of this contract, MHA agrees as follows:

- a) MHA will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. MHA agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this Equal Opportunity clause.
- b) In the event of MHA's noncompliance with the Equal Opportunity clause of this contract or with any other such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and MHA may be declared ineligible for further contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1966, and such other sanctions may be imposed and remedies invoked as provided in such order, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

11. LIMITATION ON EXPENDITURES: Notwithstanding any of the foregoing provisions, the prior approval of VHA will be required for any expenditure beyond the amounts listed in Attachment A.

12. NOTICES: Where notice to a party is required under the terms of this Agreement, such notice shall be given to and such approval shall be given to the following representatives of each party:

Heather Santoro, Chairperson of the Millville Housing Authority

Mario Ruiz-Mesa, Chairperson of the Housing Authority of the City of Vineland

13. CONTINGENCIES: This contract shall be subject to the approval of the United States Department of Housing and Urban Development.

14. The parties agree that this agreement is in lieu of the 120-day notice provision provided by N.J.S.A. 10A:12A-18, and that VHA expressly waives the benefit of same.

15. INTERLOCAL SERVICES ACT: This agreement complies with the Interlocal Services Act 40:8A-1 through 40:9A-4 providing authority to enter into a contract for joint provision of services.

16. INTERPRETATION: This Agreement shall be interpreted under the laws of the State of New Jersey. This Agreement constitutes the entire agreement between the parties and no changes will be valid unless made by in writing and executed by the parties.

MILLVILLE HOUSING AUTHORITY

ATTEST: _____ **By:** _____
Heather Santoro, Chairperson

HOUSING AUTHORITY OF THE CITY OF VINELAND

ATTEST: _____ **By:** _____
Mario Ruiz-Mesa, Chairperson

SEE ATTACHED – “ATTACHMENT A”

**ATTACHMENT A
MILLVILLE HOUSING AUTHORITY
SCHEDULE OF LIFE SKILLS TRAINING CLASSES
FOR THE
HOUSING AUTHORITY OF THE CITY OF VINELAND**

Session I

Session II

Week 1 – September 28, 29, 30, 2021

Week 1 – January 25, 26, 27, 2022

Week 2 – October 5, 6, 7, 2021

Week 2 – February 1, 2, 3, 2022

Week 3 – October 12, 13, 14, 2021

Week 3 – February 8, 9, 10, 2022

Week 4 – October 19, 20, 21, 2021

Week 4 – February 15, 16, 17, 2022

Week 5 – October 26, 27, 28, 2021

Week 5 – February 22, 23, 24, 2022

Week 6 – November 9,10,11, 2021

Week 6 – March 1, 2, 3, 2022

Week 7 - November 16, 17, 18, 2021

Week 7 – March 8, 9, 10, 2022

Week 8 – November 30, December 1, 2, 2021

Week 8 – March 15, 16, 17, 2022

Week 9 – December 7, 8, 9, 2021

Week 9 – March 22, 23, 24, 2022

Week 10 – December 14, 15, 16, 2021

Week 10 – March 29, 30, 31, 2022

The Life Skills Training Classes for the Vineland Housing Authority will be held on Thursday of each of the above weeks.

Each Life Skills Training Class will be invoiced at \$250.00 for each week the classes are delivered. There are a total of 20 classes listed in Session I and Session II. The maximum amount to be paid on this Shared Services Agreement is \$5,000.00

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-67

Approving Change Orders #5 and # 6 for Asselta Acres Camera Project

WHEREAS, the Vineland Housing Authority solicited Invitation for Bids for contractors to replace the exterior security camera system at Asselta Acres; and

WHEREAS, the apparent lowest, responsible bidder for this project was GOGO Generator, LLC (d/b/a) GOGO Security – 37 Old Stirling Road; Warren, New Jersey 07059 with a bid of \$129,945.60; and

WHEREAS, the contract was awarded to GOGO Security with Resolution 2021-15 at the March 18, 2021 board meeting; and

WHEREAS, change order 005 is necessary remove and replace failing Altronix transceivers and replace with Panasonic transceivers; and

WHEREAS, change order 006 is necessary to extend the contract completion date until December 23, 2021; and

WHEREAS, the aforementioned change order shall not exceed \$8,706.00 and is described and attached herein; and

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners hereby accepts the change order of \$8,706.00 for the Asselta Acres camera system replacement.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

Board of Commissioners
Mario Ruiz-Mesa, Chairman

*Housing Authority
of the
City of Vineland*

Administration Building
191 W. Chestnut Avenue
Vineland, New Jersey 08360

Telephone: 856-691-4099
Fax: 856-691-8404
TTY: 800-852-7899

Charles W. Gabage, Esquire – Solicitor

Jacqueline S. Jones, Executive Director

October 18, 2021

Vineland Housing Authority
191 W. Chestnut Avenue
Vineland, NJ 08360

Re: Resolution #2021-67 – Change Orders
#5 & #6 – Asselta Acres Camera Project

To: Board of Commissioners

I would recommend the Members of the Board of Commissioners take action to approve Resolution #2021-67 for the reasons presented in the Certification provided by GoGo Generator, LLC (d/b/a GoGo Security).

To my knowledge, the system was designed in accordance with all applicable industry standards. The Housing Authority professional team concurs with the Contractor for the need to replace the faulty Altronix transceivers with Panasonic transceivers.

In order to expeditiously complete the contract, I recommend the Board approve Resolution #2021-67.

Respectfully Submitted,



Jacqueline Jones
Executive Director

STATEMENT OF CERTIFICATION

Pursuant to NJAC 5:30-11.9(b)

The purpose of this statement of certification is to explain the factual circumstances which necessitate issuance of a change order for Vineland Housing Authority Contract No. HUD 20-023.

The Vineland Housing Authority and its representatives, herein after 'VHA', awarded Contract No. HUD 20-023 to GOGO Generator, LLC (d/b/a GOGO Security), herein after 'GOGO', of Warren, NJ for the furnishing of goods and services pertaining to the installation of an IP surveillance system at the VHA Asselta Acres site in Vineland, NJ. A notice to proceed (NTP) letter was issued by VHA to GOGO on April 1, 2021. The date of completion for all work as established by the NTP was June 30, 2021.

The general scope of work as detailed by the contract documents calls for the installation of twenty-three IP security cameras and the associated headend equipment (server, network switches, workstation, etc.). The contract documents specify for the re-use of the site's existing coaxial cables from the previous existing CCTV system for seventeen of the twenty-three cameras. IP cameras traditionally operate over network cables (CAT5 or CAT6), so the use of coaxial cables with IP cameras requires a transceiver component to translate analog and digital technologies. For this purpose, the contract scope of work calls for the use of Altronix EOC (ethernet-over-coaxial) transceivers. The contract specified Altronix part numbers and quantities are as follows:

- (1) EBRIDGE1600PCRM
- (1) EBRIDGE800PCRM
- (17) EBRIDGE100ST

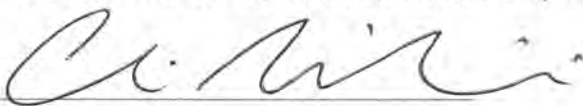
All system components as specified by the contract documents were installed by GOGO and fully operational by May 14, 2021.

Shortly after the installation was completed, VHA began reporting to GOGO multiple instances of camera outages. GOGO made several trips to the site to troubleshoot the cause of the outages. Initial troubleshooting consisted of testing existing coaxial cables (which tested satisfactorily) and evaluating existing coaxial terminations. GOGO ultimately discovered that the camera outages were being caused by failed Altronix transceiver ports at the headend equipment. GOGO replaced the failed Altronix ports and furnished at no cost to VHA (1) additional EBRIDGE1600PCRM to provide additional ports and prevent widespread camera outages in the event the Altronix ports would continue to fail. The Altronix ports continued to fail at a rate of one port every other day. To rule out the possibility of intermittent cable shorts as the root problem causing the port failures, GOGO furnished alternative transceiver equipment for trial/testing purposes at no cost to VHA. This alternative transceiver equipment consisted of (1) set of NVT EC-1701 and (1) set of COMNET CLFE1EOC transceivers. Additionally, VHA's design consultant provided alternative transceivers; (2) sets of Panasonic WJPC200/PR201 transceivers. On August 16, 2021 all alternative transceivers were installed by GOGO at no cost to VHA. As of the date of this certification, there have been no outages on any of the cameras operating over the alternative transceivers. Meanwhile, the specified Altronix equipment has experienced permanent failure on thirty-five of its forty ports.

It is our determination that the contract specified Altronix transceiver equipment is incapable of providing the demanded wattage by the field components, or it is intolerable of the environmental conditions presented by the site. The specification documents by Altronix, regarding the equipment's electrical characteristics and environmental operating tolerances, suggest that these contract specified part numbers would support the system components as intended by the design, therefore these circumstances could not have been foreseen by VHA design team or GOGO.

GOGO has presented two change order proposals to VHA for the replacement of the Altronix equipment. The first proposal indicates deployment of the successfully piloted NVT transceivers. The second more cost-efficient proposal indicates deployment of the successfully piloted Panasonic transceivers. Altronix has agreed to accept a return for their equipment, therefore a credit for the Altronix equipment has been applied to each proposal. Issuance of a change order for the replacement of the transceiver equipment is in the best interest of VHA so the new system can operate at its fully functional capacity as intended.

I hereby certify that the above statement is accurate and true to the best of my knowledge and belief.

By: 
Name: Christopher Nielowocki
Title: Managing Member
Company: GOGO Generator, LLC (d/b/a GOGO Security)
Date: October 18, 2021



AIA[®] Document G701[™] – 2017

Change Order

PROJECT: <i>(Name and address)</i> 20-023 VHA Asselta Acres Security 1040-1044 E. Landis Ave.	CONTRACT INFORMATION: Contract For: General Construction Date: 03/30/21	CHANGE ORDER INFORMATION: Change Order Number: 005 Date: 10/12/21
OWNER: <i>(Name and address)</i> Vineland Housing Authority 191 W. Chestnut Ave. Vineland, NJ 08360	ARCHITECT: <i>(Name and address)</i> Haley Donovan, LLC 9 Tanner St., Suite 201, Haddonfield NJ 08033	CONTRACTOR: <i>(Name and address)</i> GOGO Generator, LLC d/b/a GOGO Security 37 Old Stirling Road, Warren, NJ 07059

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

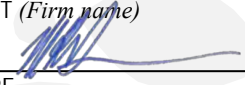
10/12/21 - Remove all Altronix security system that has been failing and not performing as expected, and replace with Panasonic equipment, field tested and proved to be effective.VVVVV

The original Contract Sum was	\$	129,945.60
The net change by previously authorized Change Orders	\$	24,801.00
The Contract Sum prior to this Change Order was	\$	154,746.60
The Contract Sum will be increased by this Change Order in the amount of	\$	8,706.00
The new Contract Sum including this Change Order will be	\$	163,452.60

The Contract Time will be unchanged by zero (0) days.
The new date of Substantial Completion will be 10/21/2021

NOTE: This Change Order does ~~not~~ include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Haley Donovan, LLC	GOGO Generator, LLC d/b/a GOGO Security	Vineland Housing Authority
_____ ARCHITECT <i>(Firm name)</i>	_____ CONTRACTOR <i>(Firm name)</i>	_____ OWNER <i>(Firm name)</i>
_____ SIGNATURE 	_____ SIGNATURE	_____ SIGNATURE
_____ Michael R. Donovan, Principal PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE
_____ 10/13/2021 DATE	_____ DATE	_____ DATE



AIA Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> 20-023 VHA Asselta Acres Security 1040-1044 E. Landis Ave.	CONTRACT INFORMATION: Contract For: General Construction Date: 03/30/21	CHANGE ORDER INFORMATION: Change Order Number: 006 Date: 10/13/21
OWNER: <i>(Name and address)</i> Vineland Housing Authority 191 W. Chestnut Ave. Vineland, NJ 08360	ARCHITECT: <i>(Name and address)</i> Haley Donovan, LLC 9 Tanner St., Suite 201, Haddonfield NJ 08033	CONTRACTOR: <i>(Name and address)</i> GOGO Generator, LLC d/b/a GOGO Security 37 Old Stirling Road, Warren, NJ 07059

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

10/13/21 - Extend 63 days the contract time until December 23rd.RRRRR


The original Contract Sum was	\$	129,945.60
The net change by previously authorized Change Orders	\$	33,507.00
The Contract Sum prior to this Change Order was	\$	163,452.60
The Contract Sum will be unchanged by this Change Order in the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	163,452.60

The Contract Time will be increased by sixty three (63) days.

The new date of Substantial Completion will be 12/23/2021

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Haley Donovan, LLC _____ ARCHITECT <i>(Firm name)</i>	GOGO Generator, LLC d/b/a GOGO Security _____ CONTRACTOR <i>(Firm name)</i>	Vineland Housing Authority _____ OWNER <i>(Firm name)</i>
 _____ SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
Michael R. Donovan, Principal _____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE
10/13/2021 _____ DATE	_____ DATE	_____ DATE

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-68

Resolution to Award Bid for Kidston/Olivio Towers Exterior Renovations

WHEREAS, the Vineland Housing Authority solicited Invitation for Bids for Kidston and Olivio Towers Exterior Renovations; and

WHEREAS, bids have been advertised pursuant to section 4 of P.L.1971, c.198 (C.40A:11-4) on two occasions; and

WHEREAS, the first occasion of advertisement for bids for Kidston/Olivio Towers for Exterior Renovations was on March 23, 2021 with responses due April 9, 2021 and no responses were received;

WHEREAS, the second occasion of advertisement for bids for Kidston/Olivio Towers for Exterior Renovations was on April 14, 2021 and bids were received on May 5, 2021; and

WHEREAS, the governing body has rejected the second round of bids because it was determined that they are not reasonable as to pricing; and

WHEREAS, the governing body authorized the Purchasing Agent to re-bid or negotiate the project (Resolution 2021-24, Adopted May 20, 2021); and

WHEREAS, a contract has been negotiated with Gary F. Gardner, Inc. – 624 Gravelly Hollow Road; Medford, NJ 08055; and

WHEREAS, the Authority recommends the contract be awarded to Gary F. Gardner, Inc.; and,

WHEREAS, the Authority has funding available for this expenditure; and,

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby awards the contract for Exterior Renovations at Kidston and Olivio Towers and approves the expenditure of funds in the amount of \$998,426 to Gary F. Gardner, Inc.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

CERTIFICATION

Funding is available for:

Exterior Renovations at Kidston and Olivio Towers

from the RAD Kidston/Olivio Project Construction Budget. The line item to be charged for the above expenditure is Account # 1405-05-000.

Wendy Hughes
Certifying Financial Officer

Date

DOCUMENT 004113 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: Gary F. Gardner, Inc.
- B. Project Name: Kidston & Olivio Towers Exterior Renovations.
 - 1. Project Location: 1040-1044 E. Landis Ave., Vineland, NJ 08360
- C. Owner: Vineland Housing Authority, 191 W. Chestnut Ave., Vineland, NJ 08360
- D. Architect: Haley Donovan LLC, 9 Tanner Street, Suite 201, Haddonfield, NJ, 08033.
- E. Architect Project Number: 18-036

1.2 CERTIFICATIONS AND BASE BID

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Haley Donovan LLC and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
 - 1. Nine hundred ninety-eight thousand four hundred twenty-sixDollars (\$ 998,426.00).
 - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004323 "Alternates Form."

1.3 BID GUARANTEE

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting ten percent (10%) of the Base Bid amount above (not to exceed \$20,000):
 - 1. _____ Dollars (\$ _____).
- B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 TIME OF COMPLETION

- A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Owner, and shall fully complete the Work within 120 calendar days.

1.5 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto.
1. Bid Form Supplement - Bid Bond Form (AIA Document A310).
 2. Bid Form Supplement – Proposed Schedule of Values Form
 3. Bid Form Supplement – Bid Guarantee
 4. Bid Form Supplement – Stockholder’s Disclosure
 5. Bid Form Supplement – List of Prime Sub-Contractors
 6. Bid Form Supplement – Acknowledgement of Receipt of Addenda

1.6 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Vineland, State of New Jersey and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.7 SUBMISSION OF BID

- A. Respectfully submitted this 5th day of October, 2021.
- B. Submitted By: Gary F. Gardner, Inc. (Name of bidding firm or corporation).
- C. Authorized Signature: Douglas Shendock (Handwritten signature).
- D. Signed By: Douglas Shendock (Type or print name).
- E. Title: Vice President (Owner/Partner/President/Vice President).
- F. Witness By: Kay J. Schuch (Handwritten signature).
- G. Attest: Michelle (Handwritten signature).
- H. By: Nichol McHeeee (Type or print name).
- I. Title: See (Corporate Secretary or Assistant Secretary).
- J. Street Address: 624 Gravelly Hollow Road.
- K. City, State, Zip: Medford, NJ 08055.
- L. Phone: 609-654-5312.

M. License No.: 01028

N. Federal ID No.: 222188914 (Affix Corporate Seal Here).

END OF DOCUMENT 004113

Windows specified included in bid.



October 12, 2021

Jacqueline Jones, Executive Director
Vineland Housing Authority
191 W Chestnut Ave.
Vineland, NJ 08360

Re: Kidston and Olivio Towers Exterior Renovations
Recommendation to Award

Dear Ms. Jones,

On two occasions the Vineland Housing Authority solicited bids for the Kidston and Olivio Towers Exterior Renovations. The first bid was due on Friday, April 9, 2021, no bids were received.

The second bid was due and on Wednesday, May 5, 2021, bids were publicly opened and read aloud for the above referenced project. Two contractors submitted bids for the project. The low base bid, with no substitutions requests was submitted by Gary F. Gardner, Inc., New Jersey in the amount of \$1,165,000.00. This bid was rejected by the Governing Body as over-budget.

Without changing the scope of the project the project team negotiated the low bidder to \$998,426.00. Our office has evaluated their bid and believe it to be responsive and complete. Therefore, we recommend the board of the Vineland Housing Authority award a construction contract to Gary F. Gardner, Inc., in the amount of \$998,426.00 with no substitutions or changes to the bid plans. All bid requirements, bid documents, and submission documents provided by Gary F. Gardner, Inc. in the second round of bidding shall apply.

Thank you for the opportunity to be of service. We look forward to the successful completion of this project with you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Donovan', with a long horizontal flourish extending to the right.

Michael R. Donovan, AIA

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-69

Authorizing Revisions to Capital Expenditures FYE 2022

WHEREAS, the Board of Commissioners of the Housing Authority of the City of Vineland adopted the Capital Budget/Program for the Authority for the fiscal year ending September 30, 2022 at its open public meeting of September 16, 2021 via Resolution #2021-48; and

WHEREAS, the Board of Commissioners deem it is in the best interest of the Housing Authority of the City of Vineland and its residents to establish a capital reserve budget to fund anticipated capital improvements; and

WHEREAS, the Authority desires to make revisions to its Capital Expenditures for year ending September 30, 2022 per the attached Schedule A; and

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of the Housing Authority of the City of Vineland authorizes the revisions to the Capital Expenditures for year ending September 30, 2022.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

VHA - Capital Expenditures - 2021-22

Administration - Reserve Funds/Operating Funds	Account #	Each	Total		Resolution
			Admin	PH Capital	
Admin Vehicles - Chevrolet Malibu LS - 3 Vehicles - Approved & Ordered	4414-00-000	\$ 21,192.70	\$ 63,578.10		2021-55
Admin - Camera System Replacement - Estimate			\$ 50,000.00		
Admin Building - Roof - Estimate			\$ 25,000.00		
Admin Building - Flooring - Estimate - In-Progress with Vendor			\$ 100,000.00		
Convert Filing Room to two (2) Work Stations/Mail Room-Estimate			\$ 60,000.00		
Public Housing Capital Funds					
Congregate - Replacement Van - PENDING APPROVAL - National Auto Fleet Group	1406-19-406			\$ 39,130.02	2021-77
Off-set by \$10K, Sell existing van to Cape May Housing Authority				\$ (10,000.00)	2021-78
Maint Vehicle - Stakebody Replacement - PENDING APPROVAL - National Auto Fleet Group	1406-20-406			\$ 66,360.00	2021-76
Maint Vehicle - Van Replacement - 2 vans - PENDING APPROVAL - United Ford AND A&K Equipment	1406-19-406	\$ 42,000.00		\$ 86,883.62	2021-71
Maint Equip - Tractor (new) - PENDING APPROVAL - Central Jersey Equipment	1406-20-406			\$ 33,552.37	2021-72
Maint Vehicle - Convert stakebody to box van for food program- PENDING APPROVAL - A&K Equipment	1406-19-406			\$ 22,495.00	2021-73
Used - Forklift - PENDING APPROVAL - MHF Lift	1406-20-406			\$ 14,500.00	2021-75
Equipment Trailer - PENDING APPROVAL - G&E Trailer Sales	1406-20-406			\$ 12,200.00	2021-74
Landscape Trailer - PENDING APPROVAL - G&E Trailer Sales				\$ 10,450.00	2021-79
Totals			\$ 298,578.10	\$ 275,571.01	

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-70

**Resolution Authorizing Expenditures with
2020 Capital Fund for Purchasing Compact Utility Tractor**

WHEREAS, there is a need for the Authority to purchase equipment to serve residents in developments owned by the Housing Authority of the City of Vineland; and,

WHEREAS, it is necessary for the Housing Authority of the City of to acquire a replacement compact utility tractor; and,

WHEREAS, the Housing Authority of the City of Vineland has the need on a timely basis to purchase goods or services utilizing national cooperative contracts; and

WHEREAS, the Housing Authority of the City of Vineland, pursuant to N.J.S.A. 52:34-6.2(b)(3), may by resolution and without advertising for bids, join national cooperative purchasing agreements; and

WHEREAS, the Vineland Housing Authority is a registered member agency with Sourcwell with the identification code 54943; and

WHEREAS, the Housing Authority of the City of Vineland intends to enter into a Sourcwell Contract with Deere & Company (#062117-DAC) through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current national contracts; and

WHEREAS, the Housing Authority of the City of Vineland finds it to be in the best interests of said Authority to enter into the Deere & Company (#062117-DAC) contract agreement with Deere & Company for the purchase of (1) John Deere 3032E Compact Utility Tractor in the amount of \$33,552.37.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the expenditure of funds for the above referenced equipment from Deere & Company, 2000 John Deere Run, Cary, NC 27513.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

CERTIFICATION

Funding is available for:

PURCHASING AUTHORITY OWNED MAINTENANCE EQUIPMENT

(1) John Deere 3032E Compact Utility Tractor	\$33,552.37
--	-------------

in the amount totaling **\$33,552.37** from 2020 Capital Fund. The line item to be charged for the above expenditure is Account #1406-20-406

Wendy Hughes
Certifying Financial Officer

Date



Quote Summary

Prepared For:

VINELAND HOUSING AUTHORITY
CITY OF VINELAND
191 W Chestnut Ave
VINELAND, NJ 08360
Business: 856-691-4099

Prepared By:

Central Jersey Equipment LLC
Stephen Sarfert
Central Jersey Equipment LLC
100 Route 206
Hammonton, NJ 08037
Phone: 609-704-9440
ssarfert@centraljerseyequipment.com

3% Price increase for sales exceeding \$5,000 paid by Credit Card

*The parties acknowledge that this is not a contract until signed by both parties below. This is an estimate only, subject to approval by Management, and subject to approval if appropriate by all financial entities, and does not constitute a contract until signed by both parties. All deposits are non refundable.

Quote Id: 25388921
Created On: 06 October 2021
Last Modified On: 06 October 2021
Expiration Date: 05 November 2021

Table with 5 columns: Equipment Summary, Suggested List, Selling Price, Qty, Extended. Rows include JOHN DEERE 3032E Compact Utility Tractor, JOHN DEERE 370B Backhoe, and Frontier AY11E - 72 In. 4-In-1 Bucket for Current 300/400/500 Series Carrier. Total equipment value is \$33,552.37.

* Includes Fees and Non-contract items

Quote Summary

Summary table with 2 columns: Description, Amount. Rows include Equipment Total (\$33,552.37), SubTotal (\$33,552.37), Est. Service Agreement Tax (\$0.00), Total (\$33,552.37), Down Payment ((0.00)), Rental Applied ((0.00)), and Balance Due (\$33,552.37).

Salesperson : X _____

Accepted By : X _____

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-71

**Resolution of the Housing Authority of the City of Vineland
Authorizing Entering into a Contract Agreement
with United Ford, LLC**

WHEREAS, it is necessary for the proper conduct of the order of business that the Housing Authority of the City of Vineland enter into contract agreement with United Ford, LLC; and,

WHEREAS, it is necessary for the Housing Authority of the City of to acquire a vehicle; and,

WHEREAS, funds are available for the purpose of entering into a contract agreement with United Ford, LLC; and,

WHEREAS, pursuant to N.J.S.A. 40A:11-5 – the Educational Services Commission of New Jersey is registered as Lead Cooperative agency NJ System Identifier #65MCESSCCPS; and,

WHEREAS, the Educational Services Commission of New Jersey awarded Bid #ESCNJ 20/21-09 to United Ford, LLC on September 15, 2020; and,

WHEREAS, the Housing Authority of the City of Vineland finds it to be in the best interests of said Authority to enter into the Educational Services Commission of New Jersey Bid # ESCNJ 20/21-09 contract agreement with United Ford, LLC for the purchase of (2) 2022 FORD W3X TRANSIT VANS in the amount of **\$72,848.44**.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners to the Housing Authority of the City of Vineland authorizes the award of a contract agreement with United Ford, LLC, 330 County Avenue, Secaucus, NJ 07096.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Authority's principal corporate office at 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

CERTIFICATION

Funding is available for:

PURCHASING AUTHORITY OWNED VEHICLES

(2) 2022 FORD W3X TRANSIT VANS

in the amount totaling **\$72,848.44** from 2019 Capital Fund grant. The line item to be charged for the above expenditure is Account #1406-19-406.

Wendy Hughes
Certifying Financial Officer

Date



UNITED FORD, LLC

330 County Avenue • Secaucus, NJ 07096



COMMERCIAL
VEHICLE CENTER

10/07/21 12:31:35

Dealer: F13955

2022 TRANSIT NA

Order No: 0001 Priority: E1 Ord FIN: QT977 Order Type: 5B Price Level: 220
Ord PEP: 101A Cust/Flt Name: ESCNJ PO Number:

RETAIL

OK KG 10-8-2021

W3X	HR CARGO RWD	\$43595
	148" WHEELBASE	
YZ	OXFORD WHITE	
V	VINYL	
K	PALAZZO GRAY	
101A	PREF EQUIP PKG	
	.XL TRIM	
998	3.5L PFDI V6	
44U	10-SPEED TRANS	
TC8	.235/65R16C BSW	
X4L	4.10 LS	NC
	FRT LICENSE BKT	NC
18P	253 DEG OPENING	\$75
20C	9500# GVWR	NC
425	50 STATE EMISS	NC
43R	REVR SENS SYSTM	295
544	LONG PWR HT MIR	220
57A	S/ST SWITCH DEL	NC
57B	MANUAL A/C	NC
63E	DUAL BATTERIES	NC
68H	RUN BRD	\$310
86F	2 ADDL KEYS	75
90D	PWR OUT (400W)	475
942	DAYTIME LAMPS	45
96D	LOAD AREA PKG	575
16E	.VINYL F/R FLOOR	
98F	FLEX FUEL CAPBL	NC
	DEST AND DELIV	1695

quote prepared for:

VINELAND HOUSING AUTHORITY

TOTAL MSRP: \$47,360.00

DELIVERY TO CUMBERLAND CTY: \$300.00

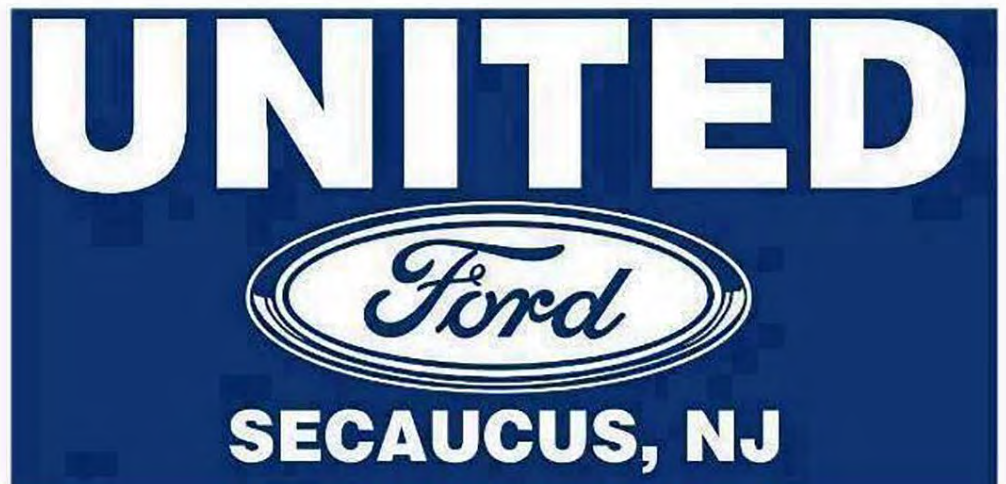
TOTAL FOR TRUCK & DELIVERY: \$47,660.00

TOTAL ESCNJ DISCOUNT: \$11,235.78

TOTAL COST - \$36,424.22

ESCNJ BID NUMBER - 20/21-09

ESCNJ CO-OP NUMBER - 65MCECCPS



TOTAL BASE AND OPTIONS 47360
TOTAL \$47360

THIS IS NOT AN INVOICE

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-72

**Resolution of the Housing Authority of the City of Vineland
Authorizing Entering into a Contract Agreement
with A & K Equipment Co.**

WHEREAS, it was necessary for the proper conduct of the order of business that the Housing Authority of the City of Vineland to purchase (2) 2022 FORD W3X TRANSIT VANS; and,

WHEREAS, it is necessary to install up-fit equipment in these vehicles; and,

WHEREAS, funds are available for the purpose of entering into a contract agreement with A & K Equipment Co., Inc. – 221 Wescott Dr., Rahway, NJ 07065 to install up-fit work; and,

WHEREAS, pursuant to N.J.S.A. 40A:11-5 – the Educational Services Commission of New Jersey is registered as Lead Cooperative agency NJ System Identifier #65MCESSCCPS; and,

WHEREAS, the Educational Services Commission of New Jersey awarded Bid #ESCNJ 20/21-55 to A & K Equipment Company, Inc.; and,

WHEREAS, the Housing Authority of the City of Vineland finds it to be in the best interests of said Authority to enter into the Educational Services Commission of New Jersey Bid # ESCNJ 20/21-55 contract agreement with A & K Equipment Company, Inc. for the installation of up-fit equipment in (2) FORD W3X TRANSIT VANS in the amount of \$14,035.18.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners to the Housing Authority of the City of Vineland authorizes entering into a contract agreement with A & K Equipment Company, Inc., – 221 Wescott Dr., Rahway, NJ 07065 to install up-fit equipment in the total amount of \$14,035.18.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Authority's principal corporate office at 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By:

Jacqueline S. Jones, Executive Director
Secretary/Treasurer

CERTIFICATION

Funding is available for:

(2) up-fit work for two Ford Transit Vans

in the amount totaling **\$14,035.18** from 2019 Capital Fund grant. The line item to be charged for the above expenditure is Account #1406-19-406.

Wendy Hughes
Certifying Financial Officer

Date



QUOTE

A&K EQUIPMENT CO INC
 221 Wescott Drive
 Rahway NJ 07065

Quote # 3245
Date 10/13/2021

ESCNJ Confirmation # AC-116

Bill To: City of Vineland
 191 Chestnut Street
 Vineland NJ 08360

CONTACT NAME
CONTACT PHONE # 856-691-4099

SALESPERSON	JOB	VEHICLE	CONTRACT #
CM	shelving	Ford Transit	BID # ESCNJ 20/21-55 65MCECCPS

QTY	MFG	P/N	DESCRIPTION	LIST PRICE	DISC %	NET PRICE
1	ADRIAN	4317TH148X	GENERAL SERVICE STARTER PACKAGE	\$ 3,929.56	5%	\$ 3,733.08
1	ADRIAN	DDL63FTH	DDL63 DOUBLE FT HR	\$ 2,557.38	5%	\$ 2,429.51
9	ADRIAN	LABOR	LABOR	\$ 95.00		\$ 855.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
NON LISTED OPTIONS				COST	MARKUP	
						\$ -
						\$ -
						\$ -
						\$ -

INSTALL ADRIAN STEEL GENERAL SERVICE SHELVING PACKAGE AND DOUBLE DROP
 DOWN LADDER RACK IN FORD TRANSIT HIGH ROOF VAN

SUBTOTAL	\$ 7,017.59
TOTAL	\$ 7,017.59

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-73

**Resolution of the Housing Authority of the City of Vineland
Authorizing Entering into a Contract Agreement
with A & K Equipment Company, Inc.**

WHEREAS, there is a need for the Authority to purchase equipment to serve residents in developments owned by the Housing Authority of the City of Vineland; and,

WHEREAS, the Housing of the Authority of the City of Vineland owns a 2004 Ford F-450 Stake body Truck; and,

WHEREAS, the 2004 Ford F-450 Stake body Truck is in need of repurposing and refurbishment; and,

WHEREAS, funds are available for the purpose of entering into a contract agreement with A & K Equipment Company, Inc. – 221 Wescott Dr., Rahway, NJ 07065 to re-body the 2004 Ford F-450 Stake body Truck; and,

WHEREAS, the State of New Jersey awarded NJ State Contract #A88273 to A & K Equipment Company, Inc.; and,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners to the Housing Authority of the City of Vineland authorizes entering into a contract agreement with A & K Equipment Company, Inc., – 221 Wescott Dr., Rahway, NJ 07065 to re-body the 2004 Ford F-450 Stake body Truck in the total amount of \$22,495.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Authority's principal corporate office at 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

CERTIFICATION

Funding is available for:

The Re-body of 2004 Ford F-250 Stake body Truck

in the amount totaling **\$22,495** from 2019 Capital Fund grant. The line item to be charged for the above expenditure is Account #1406-19-406.

Wendy Hughes
Certifying Financial Officer

Date

A&K EQUIPMENT COMPANY INC.
 221 WESCOTT DRIVE
 RAHWAY, NJ 07065
 732-388-5333 Fax: 732-388-1937
 THANK YOU FOR THE BUSINESS

10/18/2021
 Quote #: 22261
 Page: 1

Quoted To:
 VINELAND HOSUING AUTHORITY
 191 W CHESTNUT STREET
 Vineland, NJ 08360
 USA

Phone: 856-691-4099

Cust PO: Terms: NET 30 Salesperson: BH
 Reference: Ship Via: TBD Valid Through: 10/28/2021

Stock Code	Description	Quantity	List	Price	Extended
VBDM961285	12' DURAMAG ALUMINUM DRY FREIGHT BODY	1.00		12,145.00	12,145.00
RING4KSS	RECESSED SS D-RING SPRING LOADED 4.4K LB RATING	6.00		0.00	0.00
E-TRACK ALUM	ALUMINUM E TRACK RECESSED PBF 24" FLOOR TO CENTER	12.00		0.00	0.00
E-TRACK ALUM-FRON	ALUMINUM E TRACK RECESSED WELDED FRONT ONLY 24" FLOOR TO CENTER	1.00		0.00	0.00
E-TRACK ALUM	ALUMINUM E TRACK RECESSED PBF 48" FLOOR TO CENTER	12.00		0.00	0.00
E-TRACK ALUM-FRON	ALUMINUM E TRACK RECESSED WELDED FRONT ONLY 48" FLOOR TO CENTER	1.00		0.00	0.00
FORKLIFT UPGRADE F	FORD TRUCK PACKAGE - 4 ADDITIONAL CROSS MEMBERS AT REAR , MAKES 6" OC	1.00		0.00	0.00
FORKLIFTBASE	REQUIRED BASE FRAME UPGRADE FOR FORK TRUCK PACKAGE PBF	12.00		0.00	0.00
VB-RGPREP	RAILGATE PREP 3/8" STEEL FLAT BAR ON REAR OF VERTICAL & ACROSS PERIMETER FRAME	1.00		0.00	0.00
89-20-RF45-12 TOM	2000 LB RAILGATE DOCK FREINDLY LIFTGATE WITH 45" ALUMINUM PLATFORM	1.00		5,845.00	5,845.00
510 ECC	"Alarm: Back-up, 97dB, 12VDC"	1.00		75.00	75.00
4CORNER	4 CORNER STROBE KIT INSTALLED	1.00		985.00	985.00
>ED3701A ECC	"Directional LED: Surface mount, 13 flash patterns, 12-24VDC, amber"	2.00			
>3702-BKBZ ECC	"Mounting Bezel: 3701/3702 Series Directional LEDs, black"	2.00			
>SY4405-A	LED OVAL WARNING AMBER	2.00			
NF25	19.5 WHEEL SIMULATORS	1.00		595.00	595.00
LABOR	LABOR PAINT CAB OF VEHICLE	1.00		1,200.00	1,200.00
LABOR	LABOR CLEAN AND PAINT FRAME	1.00		850.00	850.00
LABOR	LABOR REMOVE AND DISPOSE OF OLD BODY	1.00		800.00	800.00

2004 FORD F450 RACK BODY
 REMOVE AND DISPOSE OF RACK BODY AND ACCESSORIES
 INSTALL 14" ALUMINUM DRY FREIGHT BODY
 PREMIUM ROLL UP DOOR
 LED LIGHTS
 LED INTERIOR DOME LIGHTS
 1/2" PLYWOOD WALLS
 12" OC CROSSMEMBERS
 6 RECESSED D-RINGS
 2 ROWS OF E TRACK SPACED AT 24" AND 48" FROM FLOOR ON BOTH SIDES AND ACROSS FRONT
 RAILGATE PREP PACKAGE FOR LIFTGATE INSTALL

A&K EQUIPMENT COMPANY INC.
221 WESCOTT DRIVE
RAHWAY, NJ 07065
732-388-5333 Fax: 732-388-1937
THANK YOU FOR THE BUSINESS

10/18/2021
Quote #: 22261
Page: 2

Quoted To:
VINELAND HOSUING AUTHORITY
191 W CHESTNUT STREET
Vineland, NJ 08360
USA

Phone: 856-691-4099

Cust PO:

Terms: NET 30

Salesperson: BH

Reference:

Ship Via: TBD

Valid Through: 10/28/2021

Stock Code	Description	Quantity	List	Price	Extended
	INSTALL TOMMYGATE 2000 RAILGATE WITH DOCK FREINDLY FEATURE				
	INSTALL BACK UP ALARM				
	INSTALL AMBER LED STROBE KIT (2 IN GRILLE AND 2 REAR OF BODY)				
	INSTALL WHEEL SIMULATORS				
	PAINT COMPLETE CAB OF VEHICLE (DOES NOT INCLUDE ANY BODY WORK NEEDED)				
	CLEAN AND PAINT FRAME				

SubTotal: 22,495.00

Tax: 0.00
Shipping: 0.00
Total: 22,495.00

NO RETURNS ON ELECTRICAL ITEMS
PRIOR AUTHORIZATION NEEDED FOR RETURNS & RETURNS SUBJECT TO A 15% RESTOCKING FEE
PRICES SUBJECT TO CHANGE WITHOUT NOTICE
N.J. STATE CONTRACT # A88273

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-74

**Resolution Authorizing Expenditures with
2020 Capital Fund for Purchasing a Diamond-C Equipment Trailer**

WHEREAS, there is a need for the Authority to purchase equipment to serve residents in developments owned by the Housing Authority of the City of Vineland; and,

WHEREAS, this is a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Authority received quotes for the purchase of a Diamond-C Equipment Trailer; and,

WHEREAS, the lowest most responsible quote was received from G & E Trailer Sales LLC, 2881 N. Delsea Drive, Vineland, NJ 08360; and,

WHEREAS, it is recommended that the Board of Commissioners authorize the purchase of a Diamond-C Trailer from G & E Trailers Sales LLC at the total cost of \$12,200; and,

WHEREAS, the Housing Authority of the City of Vineland has funding available for this expenditure (see attached certification); and,

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the expenditure of funds for the purchase of a Diamond-C Trailer from G & E Trailer Sales LLC, 2881 N. Delsea Drive, Vineland, NJ 08360 in the amount of \$12,200.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

CERTIFICATION

Funding is available for:

Purchasing a Diamond-C Trailer

in the amount totaling **\$12,200** from 2020 Capital Fund. The line item to be charged for the above expenditure is Account # 1406-20-406.

Wendy Hughes
Certifying Financial Officer

Date



Date: 2021-10-19 16:48:31

Config. ID: 164529

CUSTOMER INFORMATION

Name: Vineland Housing

Email: na@na.com

Phone: (000) 000-0000

STORE INFORMATION

Store Name: G&E TRAILER SALES

Dealer Salesperson: Jere

Dealer Email: Jere@gettrailersales.com

Dealer Phone: (856) 405-0405

REVIEW CONFIGURATION

Part Name	QTY	Price Descriptor	Price	Type
Model - HDT				
GVWR - 207 Package (14.9K GVWR)				standard
Length/Width - 20' x 82" - 207 pkg			\$11,895.00	
Axles - 2 - 7,000 lb Super Lube				standard
Brakes - Electric Drum				standard
Suspension - 6-Leaf Slipper Springs				standard
Pull Type - Bumper Pull				standard
Frame - 8" x 10 lb I-Beam Frame				standard
Tilt - Hydraulic Dampening Cylinder w/ Valve Control				standard
Deck - Full Bed Tilt			\$0.00	option
Paint Type - DM Difference Maker Coating System				standard
Paint Color - Metallic Gray			\$0.00	option
Floor - Blackwood Lumber Outer			\$800.00	option
Cross-Members - 3" I-Beam on 12" Centers			\$260.00	option
Coupler - 2-5/16" - 21,000 lb Demco EZ-Latch Adjustable				standard
Jack - 12,000 lb Drop-Leg Jack				standard
Storage - HD V-Tongue Lid				standard
Winch - Winch Mounting Plate			\$125.00	option
Fenders - 14 ga Teardrop, Diamond Plate, Bolt-on				standard
Steps - 36" Side Step		\$81 ea	\$81.00	add-on
Lights - All LED Lights				standard
Stake Pockets - 2" x 3/8" Rub Rail w/ Stake Pockets			\$340.00	option
Tie Downs - 4 - 5/8" D-Rings				standard
Tire Size - 235/80R16 10 Ply Radial				standard
Wheel Color - Black				standard
Spare Mount - Spare Mount (curb side)			\$52.00	option

Total MSRP Price: \$13,553.00

*MSRP stands for Manufacturer's Suggested Retail Price. MSRP is NOT final sales price - your final sales price varies depending on region and dealer. Excludes taxes, title, license, and registration. International exchange rate may apply based on country.

Comments

QUOTE

MSRP: \$13553.00	Fees/Credits	Total Sales Price: \$12200.00
Subtotal: \$12200.00		

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-75

**Resolution Authorizing Expenditures with
2020 Capital Fund for Purchasing a 2015 Nissan Lift Truck**

WHEREAS, there is a need for the Authority to purchase equipment to serve residents in developments owned by the Housing Authority of the City of Vineland; and,

WHEREAS, this is a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Authority received quotes for the purchase of a reconditioned power lift truck; and,

WHEREAS, the lowest most responsible quote was received from MHS LIFT, 6965 Airport Highway Lane, Pennsauken, NJ 08109; and,

WHEREAS, it is recommended that the Board of Commissioners authorize the purchase of a reconditioned 2015 Nissan CF50LP from MHS LIFT at the total cost of \$14,500; and,

WHEREAS, the Housing Authority of the City of Vineland has funding available for this expenditure (see attached certification); and,

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the expenditure of funds for the purchase of a reconditioned 2015 Nissan CF50LP from MHS LIFT, 6965 Airport Highway Lane, Pennsauken, NJ 08109 in the amount of \$14,500.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

CERTIFICATION

Funding is available for:

Purchasing a reconditioned 2015 Nissan CF50LP

in the amount totaling **\$14,500** from 2020 Capital Fund. The line item to be charged for the above expenditure is Account # 1406-20-406.

Wendy Hughes
Certifying Financial Officer

Date



6965 Airport Highway Lane, Pennsauken, NJ 08109

Vineland Housing Authority
191 W Chestnut Ave
Vineland, NJ 08360

Date: 9/29/2021
Quote No: CH Used CF50 Sept 2021

Attention: Adrien Michaud

Page No: 1 of 2

Reconditioned Nissan CF50LP - LP Gas - 5,000# Capacity @ 24" LC, Cushion Tire - Engine Powered Trucks

Tilt	5 Deg Forward/5 Deg Back
Carriage	Standard - 36.2" Wide
Load Backrest	48" High
Forks	Standard Length 36" Thick 1.5" Width 4.0"
Overhead Guard	Standard Height
Hydraulic Control Lever	Single Lift/Tilt Control Lever
Control Valve	3 Spool Valve
Drive Tires	Traction Rubber 21 x 7 x 15
Steer Tires	Standard Rubber - 16.25 x 6 x 11.25
LP Fuel Tank Bracket	Swing-Out with Open Bracket Alarm
Seat	Full Suspension - Vinyl
Radiator	Standard
Mast	189" Mast

Standard Equipment

- EPA Tier II/CARB Certified - Nissan Electronic Fuel Injected Engine
- 3 Way Catalyst Muffler
- Two-Stage Engine and Transmission Protection System
- ECCS (Electronic Concentrated Control System)
- Cushioned Stability Control
- Hydrostatic Power Steering
- Drawbar Pin
- Single Lift/Tilt Control Lever
- Operator Comfort System
- Return To Neutral - Seat Actuated Power Interrupt System
- Seat Belt Warning System
- Back-Up Alarm
- 5-Piece Reinforced Overhead Guard
- U.L. Approved
- Headlights - OHG Mounted
- Auto-Mast Lock System
- Parking Brake With Warning Buzzer
- Multi Function LCD Display with Hour Meter; Clock; Calendar; On-board Diagnostics and Programmable Service Reminder; Operator Security PIN Access; Speedometer and F/N/R Transmission Indicator; Warning Lights; Engine Coolant Temperature Gauge
- Full Suspension ORS Seat
- Low Fuel Warning Light
- Infinitely Adjustable Tilt Steering Wheel
- Automatic Transmission



Summary Page

Vineland Housing Authority
191 W Chestnut Ave
Vineland, NJ 08360

Date: 9/29/2021
Quote No: CH Used CF50 Sept 2021

Attention: Adrien Michaud

Page No: 2 of 2

(1) Reconditioned Nissan CF50LP - LP Gas - 5,000# Capacity @ 24" LC, Cushion Tire - Engine Powered Trucks

Total Equipment And Accessories

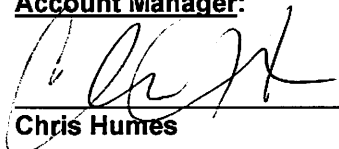
2015 Reconditioned - \$ 14,500.00

2010 Rental Ready - \$ 11,300.00

Freight Charges: FOB : Delivered
Delivery: ASAP
Terms: Net 30 Days

OSHA requires employers to train all lift operators in your employment. Please contact the training manager to help you for all your training requirements.

Account Manager:


Chris Humes

Accepted Company:

Vineland Housing Authority

By: _____

Title: _____

Date: _____

Order subject to credit approval and all applicable sales tax will be charged.



**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-76

**Resolution of the Housing Authority of the City of Vineland
Authorizing Entering into a Contract Agreement
With National Fleet Auto Group**

WHEREAS, it is necessary for the proper conduct of the order of business that the Housing Authority of the City of Vineland enter into contract agreement with National Fleet Auto Group; and,

WHEREAS, it is necessary for the Housing Authority of the City of to acquire a vehicle; and,

WHEREAS, the Housing Authority of the City of Vineland has the need on a timely basis to purchase goods or services utilizing national cooperative contracts; and

WHEREAS, the Housing Authority of the City of Vineland, pursuant to N.J.S.A. 52:34-6.2(b)(3), may by resolution and without advertising for bids, join national cooperative purchasing agreements; and

WHEREAS, the Vineland Housing Authority is a registered member agency with Sourcwell with the identification code 54943; and

WHEREAS, the Housing Authority of the City of Vineland intends to enter into a Sourcwell Contract with National Fleet Auto Group (#120716-NAF) through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current national contracts; and

WHEREAS, the Housing Authority of the City of Vineland finds it to be in the best interests of said Authority to enter into the National Fleet Auto Group (#120716-NAF) contract agreement with National Fleet Auto Group for the purchase of (1) 2022 Ford Super Duty F-550 XL Reg Cab with Landscape Body in the amount of \$66,360.00.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners to the Housing Authority of the City of Vineland authorizes the award of a contract agreement with National Fleet Auto Group, 490 Auto Center Drive, Watsonville, CA 95076.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Authority's principal corporate office at 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

CERTIFICATION

Funding is available for:

PURCHASING AUTHORITY OWNED VEHICLES

(1) 2022 Ford Super Duty F-550 XL Reg Cab with Landscape Body

in the amount totaling **\$66,360.00** from 2020 Capital Fund. The line item to be charged for the above expenditure is Account # 1406-20-406.

Wendy Hughes
Certifying Financial Officer

Date



National Auto Fleet Group

A Division of Chevrolet of Watsonville

480 Auto Center Drive, Watsonville, CA 95076

[855] 289-6572 • [831] 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

10/7/2021

Quote ID: 18530

Order Cut Off Date: 11/12/2021

Mr Ron Miller

Vineland Housing Authority
191 W Chestnut Ave,
Vineland, NJ 08360

Dear Ron Miller,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2022 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 169" WB 84" CA, 96" X 14.6' Landscape Body by A&K) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$50,930.00	\$45,045.00	11.555 %	\$5,885.00
96" X 14.6' Landscape Body by A&K		\$21,315.00		
Tax (0.0000 %)		\$0.00		
Tire fee		\$0.00		
Total		\$66,360.00		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) Contract 120716-NAF**. Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Quoting Department
Account Manager
Fleet@NationalAutoFleetGroup.com
(855) 289-6572



GMC

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-77

Rescinding Resolution #2021-56

WHEREAS, the Board of Commissioners of the Housing Authority of the City of Vineland authorized and approved Resolution #2021-56 at its September 16, 2021 Board Meeting to enter into a Contract Agreement with Hertrich Fleet Services for the purchase of (1) 2022 Chevrolet Express Passenger RWD 3500 155" LS in the amount of \$29,690; and,

WHEREAS, Hertrich Fleet Services is unable to fulfill the order; and,

WHEREAS, it is the desire of the Board of Commissioners of the Housing Authority of the City of Vineland to rescind Resolution #2021-56.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Vineland rescinds Resolution #2021-56 dated September 16, 2021.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey

RESOLUTION #2021-56

Resolution of the Housing Authority of the City of Vineland
Authorizing Entering into a Contract Agreement
with Hertrich Fleet Services, Inc.

WHEREAS, it is necessary for the proper conduct of the order of business that the Housing Authority of the City of Vineland enter into contract agreement with Hertrich Fleet Services, Inc.; and,

WHEREAS, it is necessary for the Housing Authority of the City of to acquire a vehicle; and,

WHEREAS, funds are available for the purpose of entering into a contract agreement with Hertrich Fleet Services, Inc.; and,

WHEREAS, the State of New Jersey awarded NJ State Contract #A88230 (T2006), comm. code 071-92-073118 to Hertrich Fleet Services, Inc.; and,

WHEREAS, the Housing Authority of the City of Vineland finds it to be in the best interests of said Authority to enter into New Jersey Contract #A88230 with Hertrich Fleet Services, Inc. for the purchase of (1) 2022 Chevrolet Express Passenger RWD 3500 155" LS in the amount of \$29,690.00.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners to the Housing Authority of the City of Vineland authorizes the award of a contract agreement with Hertrich Fleet Services, Inc. – 1427 Bay Road, Milford, DE 19963.

ADOPTED: September 16, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Asselta

Resolution seconded by Commissioner

Chapman

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman	✓			
Rudolph Luisi				✓
Daniel Peretti	✓			
Brian Asselta	✓			
Mario Ruiz-Mesa – Chairman	✓			

VINELAND HOUSING AUTHORITY

Mario Ruiz-Mesa
BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on September 16, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By:

Jacqueline S. Jones
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

CERTIFICATION

Funding is available for:

PURCHASING AUTHORITY OWNED VEHICLES

(1) 2022 Chevrolet Express Passenger RWD 3500 155" LS

in the amount totaling **\$29,690** from Operating Budget. The line item to be charged for the above expenditure is Account # 4414-00-000.


Wendy Hughes

Certifying Financial Officer

9/16/21
Date

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-78

**Resolution of the Housing Authority of the City of Vineland
Authorizing Entering into a Contract Agreement
With National Fleet Auto Group**

WHEREAS, it is necessary for the proper conduct of the order of business that the Housing Authority of the City of Vineland enter into contract agreement with National Fleet Auto Group; and,

WHEREAS, it is necessary for the Housing Authority of the City of to acquire a vehicle; and,

WHEREAS, the Housing Authority of the City of Vineland has the need on a timely basis to purchase goods or services utilizing national cooperative contracts; and

WHEREAS, the Housing Authority of the City of Vineland, pursuant to N.J.S.A. 52:34-6.2(b)(3), may by resolution and without advertising for bids, join national cooperative purchasing agreements; and

WHEREAS, the Vineland Housing Authority is a registered member agency with Sourcwell with the identification code 54943; and

WHEREAS, the Housing Authority of the City of Vineland intends to enter into a Sourcwell Contract with National Fleet Auto Group (#120716-NAF) through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current national contracts; and

WHEREAS, the Housing Authority of the City of Vineland finds it to be in the best interests of said Authority to enter into the National Fleet Auto Group (#120716-NAF) contract agreement with National Fleet Auto Group for the purchase of (1) 2022 Ford Transit Passenger Wagon (X2Y) T-350 in the amount of \$39,130.02.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners to the Housing Authority of the City of Vineland authorizes the award of a contract agreement with National Fleet Auto Group, 490 Auto Center Drive, Watsonville, CA 95076.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Authority's principal corporate office at 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

CERTIFICATION

Funding is available for:

PURCHASING AUTHORITY OWNED VEHICLES

(1) 2022 Ford Transit Passenger Wagon (X2Y) T-350

in the amount totaling **\$39,130.02** from 2019 Capital Fund. The line item to be charged for the above expenditure is Account # 1406-19-406.

Wendy Hughes
Certifying Financial Officer

Date



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076
 (855) 289-6572 • (831) 480-8497 Fax
 Fleet@NationalAutoFleetGroup.com

10/26/2021
 10/26/2021 Re-Configured

Quote ID: **18806 R1**

Order Cut Off Date: **10/29/2021**

Mr Ron Miller
 Vineland Housing Authority
 191 W Chestnut Avenue
 Vinland, New Jersey, 08360

Dear Ron Miller,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2022 Ford Transit Passenger Wagon (X2Y) T-350 148" Low Roof XL RWD, factory order)
 and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$47,075.00	\$39,130.02	16.877 %	\$7,944.98
factory order	\$0.00	\$0.00		
Tax (0.0000 %)		\$0.00		
Tire fee		\$0.00		
Total		\$39,130.02		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) Contract 120716-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
 Account Manager
 Email: Fleet@NationalAutoFleetGroup.com
 Office: (855) 289-6572
 Fax: (831) 480-8497

Quoting Department
 Account Manager
 Fleet@NationalAutoFleetGroup.com
 (855) 289-6572



GMC

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-79

**Resolution Authorizing Expenditures with
2020 Capital Fund for Purchasing a Enclosed 7' x 14' Trailer**

WHEREAS, there is a need for the Authority to purchase equipment to serve residents in developments owned by the Housing Authority of the City of Vineland; and,

WHEREAS, this is a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Authority received quotes for the purchase of a Enclosed 7' x 14' Trailer; and,

WHEREAS, the lowest most responsible quote was received from G & E Trailer Sales LLC, 2881 N. Delsea Drive, Vineland, NJ 08360; and,

WHEREAS, it is recommended that the Board of Commissioners authorize the purchase of a Enclosed 7' x 14' Trailer from G & E Trailers Sales LLC at the total cost of \$10,450; and,

WHEREAS, G & E Trailer Sales LLC, 2881 N. Delsea Drive, Vineland, NJ 08360 has completed and submitted a Political Contributions Disclosure form which certifies that G & E Trailer Sales LLC has not made any reportable contributions to a political or candidate committee in the Vineland Housing Authority in the previous one year, and that the contract will prohibit the G & E Trailer Sales LLC from making any reportable contributions through the term of the contract, and

WHEREAS, the Housing Authority of the City of Vineland has funding available for this expenditure (see attached certification); and,

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approves the expenditure of funds for the purchase of a Enclosed 7' x 14' Trailer from G & E Trailer Sales LLC, 2881 N. Delsea Drive, Vineland, NJ 08360 in the amount of \$10,450.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By: _____
Jacqueline S. Jones, Executive Director
Secretary/Treasurer

CERTIFICATION

Funding is available for:

Purchasing an Enclosed 7' x 14' Trailer

in the amount totaling **\$10,450** from 2020 Capital Fund. The line item to be charged for the above expenditure is Account # 1406-20-406.

Wendy Hughes
Certifying Financial Officer

Date



G&E Trailer Sales
 2881 N Delsea Drive
 Vineland, NJ 08360
 Phone: (856) 405-0405

PROPOSAL

Proposal ID	Date
8023	10/13/2021
Sales Person	Page
Jere	1 of 1

Proposal To:

VINELAND HOUSING AUTHORITY
 191 WEST CHESTNUT AVE
 VINELAND, NJ 08360
 Phone: (856) 691-4099
 E-Mail: rmiller@vha.org

Ship To:

Pickup

Decision Maker	Ship Date	Ship Via	Description	Terms
	10/13/2021	Pickup	7x14 Enclosed trailer - Flat roof, flat front 700	Net 30 days

Quantity	Product ID	Description	Unit	Amount
1.00	H7X14	7x14 Enclosed trailer - Flat roof, flat front 7000lb. GVWR, T/A, 3500lb axles w/ ST205/75R15 2x4 rectangular steel tube mainrails, 3/4" floor 3/8" interior walls 1 piece aluminum roof, 16" StarBrite stoneguard, LED lights Torsion axle upgrade 16" framing walls and floor 12" tongue extension 7K drop leg jack Steel transition edge on rear door -	10,450.00	10,450.00

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted.

Proposal is valid until Friday, November 12, 2021

Signature _____

Date _____

Subtotal	10,450.00
NJ Tire Fee	-
Sales Tax	Exempt
TOTAL	10,450.00

**Housing Authority of the City of Vineland
County of Cumberland
State of New Jersey**

RESOLUTION #2021-80

**Resolution Authorizing Conditional Payment of Additional Compensation from the
Ocean City Housing Authority to the Housing Authority of the City of Vineland**

WHEREAS, the Housing Authority of the City of Ocean City and the Housing Authority of the City of Vineland have entered into a management agreement whereby management of the City of Ocean City Housing Authority has been provided and continues to be provided by the Housing Authority of the City of Vineland; and

WHEREAS, the Housing Authority of the City of Vineland under its management agreement with the Housing Authority of the City of Ocean City has performed extraordinarily well causing a substantial increase in the income of the Housing Authority of the City of Ocean City and a reduction in the expenses of the Housing Authority of the City of Ocean City; and

WHEREAS, as a result of the above, for the fiscal year beginning October 1, 2020 and ending September 30, 2021 the Ocean City Housing Authority had a substantial surplus of income over expenses; and

WHEREAS, the Board of Commissioners of the Housing Authority of the City of Ocean City has determined that an additional payment over and above those monies payable to the Housing Authority of the City of Vineland pursuant to the management agreement should be paid by the Housing Authority of the City of Ocean City to the Housing Authority of the City of Vineland in consideration for the extraordinary services provided by the Housing Authority of the City of Vineland; and

WHEREAS, the Board of Commissioners of the Housing Authority of the City of Ocean City has further determined that the amount of the additional payment should be \$15,000.00 with the condition that the Housing Authority of the City of Vineland shall pay to its Executive Director, Jacqueline S. Jones, \$7,000.00 of the \$15,000.00 to be paid by the Housing Authority of the City of Ocean City to the Housing Authority of the City of Vineland; and

WHEREAS, the Board of Commissioners of the Housing Authority of the City of Ocean City has further determined that the remaining \$8,000.00 should be paid by the Housing Authority of the City of Ocean City to the Housing Authority of the City of Vineland on the condition that it be distributed by Jacqueline S. Jones, as Executive Director of the Housing Authority of the City of Vineland to those employees of the Housing Authority of the City of Vineland who performed services to the Housing Authority of the City of Ocean City at the sole discretion of Jacqueline S. Jones as Executive Director of the Housing Authority of the City of Vineland.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Housing Authority of the City of Vineland approves the Housing Authority of the City of Ocean City condition and shall pay additional compensation to the Housing Authority of the City of Vineland in the amount of \$15,000.00 upon the conditions stated herein. The payment of \$15,000.00 by the Housing Authority of the City of Ocean City to the Housing Authority to the City of Vineland is conditioned upon the Board of Commissioners of the Housing Authority of the City of Vineland authorizing and approving payment of \$7,000.00 to Jacqueline S. Jones;
2. The Housing Authority of the City of Vineland approves the payment of \$15,000.00 is further conditioned upon the approval of the Board of Commissioners of the Housing Authority of the City of Vineland of payment of the remaining \$8,000.00 to be distributed to the employees of the Housing Authority of the City of Vineland who provided services to the Housing Authority of the City of Ocean City with distribution to those employees and in amounts to be determined at the sole discretion of Jacqueline S. Jones as Executive Director of the Housing Authority of the City of Vineland.
3. It is further resolved that, in the event the Housing Authority of the City of Vineland does not authorize payments as stated herein, the authorized payment of \$15,000.00 to the Housing Authority of the City of Vineland shall be null and void.

ADOPTED: October 28, 2021

MOVED/SECONDED:

Resolution moved by Commissioner

Resolution seconded by Commissioner

VOTE:

Commissioner	Yes	No	Abstain	Absent
Chris Chapman				
Rudolph Luisi				
Daniel Peretti				
Brian Asselta				
Mario Ruiz-Mesa – Chairman				

VINELAND HOUSING AUTHORITY

BY: Mario Ruiz-Mesa – Chairman

ATTESTATION:

This resolution was acted upon at the Regular Meeting of the Vineland Housing Authority's Board of Commissioners held on October 28, 2021 at the Brown Community Center – 191 W. Chestnut Avenue, Vineland, New Jersey 08360.

By:

Jacqueline S. Jones, Executive Director
Secretary/Treasurer

10/18/21

HOUSING AUTHORITY OF VINELAND - OCTOBER, 2021 - EVICTIONS

1. ROSA ROSADO

This matter was referred for eviction based on unpaid rent. The hearing was scheduled for March 18, 2020 but in an effort to contain the spread of COVID-19, the Court suspended all landlord/tenant cases. The hearing was started on October 13, 2021 but was postponed for two weeks to allow the tenant to meet with VHA to go over the amounts due.

2. JOSEPH BARBOSA

This matter was referred for eviction based upon the One Strike policy and unpaid rent. In an effort to contain the spread of COVID-19, the Court suspended all landlord/tenant hearings. The hearing took place on September 23, 2021 and judgment for possession was granted at that time. Certifications were prepared and filed with the court with a request for the issuance of a warrant of removal. This matter will be removed from the list.

3. FERDINAN CUEVAS-RUIZ

This matter was referred for eviction based on unpaid rent and a complaint was filed with the Court. In an effort to contain the spread of COVID-19, the Court suspended all landlord/tenant hearings. We have not yet been advised of the hearing date.

4. JAMECIA WAINWRIGHT

This matter was referred for eviction based on unpaid rent and a complaint was filed with the Court on December 28, 2020. In an effort to contain the spread of COVID-19, the Court suspended all landlord/tenant hearings. We have not yet been advised of the hearing date.

5. **MELINDA RODRIGUEZ**

This matter was referred for eviction based on unpaid rent and a complaint was filed with the Court on December 28, 2020. In an effort to contain the spread of COVID-19, the Court suspended all landlord/tenant hearings. We have not yet been advised of the hearing date.

6. **ADRIANA DELGADO**

This matter was referred for eviction based on unpaid rent and a complaint was filed with the Court on December 28, 2020. In an effort to contain the spread of COVID-19, the Court suspended all landlord/tenant hearings. We have since been advised by VHA that the tenant has paid their rent and to dismiss the case with the court. This matter will be removed from the list.

7. **IVELISSE RIVERA**

This matter was referred for eviction based on unpaid rent and a complaint was filed with the Court on December 28, 2020. In an effort to contain the spread of COVID-19, the Court suspended all landlord/tenant hearings. We have since been advised by VHA that the tenant has paid their rent and to dismiss the case with the court. This matter will be removed from the list.